

## CHAPTER 13

### FEES AND OTHER CHARGES (Under Review)

The University reserves the right to review general fees, tuition fees and any other charges for any given year prior to the beginning of such year. By accepting a seat at the University, the student undertakes to pay all such fees as and when claimed.

#### **13.1 GENERAL FEES, TUITION FEES, STUDENTS' WELFARE FUND, LABORATORY, CLINICAL AND PLACEMENT FEES** *(Applicable to Mauritian Nationals)*

General Fees and Students' Welfare Fund are applicable to all students.

Tuition Fees are exclusive of General Fees and are charged to some specific part-time and full-time students.

For all full-time Science & Technology Programmes in which there are lab-based modules, a laboratory fee is charged per annum. For part-time Programmes (where applicable), a fee is charged for each lab-based module.

Clinical or Placement fees are charged for some Medical and Health Sciences Programmes of Study.

For Public Officers sponsored by their respective Ministries, only Students' Welfare Fund will be applicable. Evidence of the sponsorship must be produced at Registration (e.g. a letter from the Ministry).

Total fees to be paid for the different Programmes of Study (undergraduate and postgraduate) are available on the following link:

<http://www.uom.ac.mu/fees>

#### **13.2 TUITION FEES**

Tuition Fees are normally charged for Programmes of Study designed specifically for people in employment, for postgraduate and for some specific Programmes. Most tuition fees are calculated based on the number of credits of the Programme.

Part-time fee-paying students are required to pay tuition fees for each module re-registered.

### **13.2.1 Payment Facilities**

A 5% discount on tuition fees for undergraduate programmes will be provided to students paying the whole of their tuition fees for the academic year upon registration or re-registration.

Payment facilities are available upon request.

The following payment facilities are available for students:

- (i) Payment of general fees and 50% tuition fees upon registration; and
- (ii) Settlement of the remaining 50% tuition fees via a bank standing order in three consecutive and equal monthly instalments.

### **13.3 DISSERTATION FEE**

A one-off dissertation fee of Rs 1,800/- per dissertation is charged for full-time undergraduate Programmes in the final year/ year of submission of dissertation. The fee would be shared by students undertaking group dissertations. This fee will not apply to tuition-fee paying (undergraduate and postgraduate) Programmes as students already pay tuition fees for the number of credits covered by the dissertation/ project.

Payment facilities may be granted to students with an appropriate delay to settle the fee.

Where a student is requested to submit an amended dissertation.

- (a) A processing fee of Rs 1,000/- be charged;
- (b) The student shall pay only the examination fee, irrespective of the re-submission date. No tuition fee should be charged.

### **13.4 REFUND OF FEES UPON WITHDRAWAL**

75% of the amount paid by students will be refunded provided that the request is received at least one week prior to the start of the Academic Year (*applicable to students benefitting from the exemption of fees*).

The regulations as per Table below will be applicable to students who are not eligible for exemption of fees.

Separate or specific provisions are applicable for collaborative/joint award/dual degrees with foreign institutions.

<b><u>GENERAL FEES</u></b>	
<b>Receipt of Request for Refund</b>	<b>Refund</b>
(i) Before or within one week after start of first semester	75%
(ii) Above one week and up to two weeks after start of first semester	50%
(iii) Above two weeks and up to three weeks after start of first semester	25%
(iv) Above three weeks from start of first semester	No Refund
Students withdrawing from the University of Mauritius to accept scholarships tenable at other Universities would be refunded 75% of the General Fees regardless of the time frame at (ii), (iii) and (iv) above.	
<b><u>TUITION FEES</u></b>	
<b>Receipt of Request for Refund</b>	<b>Refund</b>
At least two weeks before the start of the first semester	100%
Less than two weeks before the start of the first semester	70%
Within 3 weeks after the start of the first semester	50%
More than three weeks after the start of the first semester	No Refund

**Note: All refunds will be calculated on total fees payable for the Programme in that year, as indicated in the Letter of Offer/Re-Registration.**

### **13.5 LATE MODULE REGISTRATION/ DE-REGISTRATION**

An administrative/ penalty fee of Rs 1,100/- per module is payable for late registration/ de-registration of modules.

### **13.6 MODULE EXEMPTION**

An administrative fee of Rs 1,200/- per module is payable for the processing of requests for exemption.

### **13.7 Resit/Retake/Special Retake/Special Written Examination Modules**

Rs1400 will be charged **per module** (*irrespective of the number of credits*) for Resit/Retake at Undergraduate Level provided that the student is eligible.

The above fee is also applicable to students taking Special Retake/Special Written Examination Modules.

Where a student enrolled on a fee-paying Programme has got a resit/ retake and no lecture is available for the module, the student shall pay only examination fees. No tuition fees should be charged.

### 13.8 RE-REGISTRATION FEES

Each student will be required to re-register at the start of each academic year and pay the required fees.

Students pay only Examination Fees when they have only 1 or 2 modules to clear before they qualify for an award.

### 13.9 REMARKING/ REVIEW OF EXAMINATION SCRIPTS/ DISSERTATION FEE

Any student wishing to review his/her examination script(s) or dissertation will be charged a fee of Rs 1,300/- per module/ dissertation. The request should be lodged within one (1) week from the date of issue of transcripts of examination results. If after review of the examination script(s)/ dissertation, the grade of the student is improved, then the whole amount of Rs 1,300/- will be refunded to the student (Refer also to section 6.13).

### 13.10 APPEAL FEE

Any student found guilty of breach of examination regulations or general regulations and wishing to appeal against the decision of Senate's Discipline Committee or of Senate will be charged an administrative fee of Rs 3,500/-. If after appeal, the decision is in favour of the appellant, the whole amount of Rs 3,500/- will be refunded to the student.

### 13.11 TESTIMONIALS, TRANSCRIPTS, CERTIFICATES AND AWARD LETTERS

Type		Fee
1.	Testimonial regarding registration as Student	Rs 50/-
2.	Transcript with grades only – provided to requestors	Rs 850/- (Rs 450/- for each additional copy on same request)
3.	Transcript with grades and marks – sent to foreign Universities/ Institutions	Rs 1,800/-
4.	Issue of copy of Award Certificates upon loss or damage of the original one	Rs 5,000/-
5.	Issue of copy of Non-Award Certificates upon loss or damage of the original one	Rs 3,000/-
6.	Issue of Award Certificate prior to Graduation Ceremony (Exceptional Cases)	Rs 5,000/-
7.	Late collection of UoM Award Certificates (more than six months after graduation day)	Rs 5,000/-
8.	Name change on Award Certificate	Rs 5,000/-
9.	Name change on Non-Award Certificate	Rs 4,000/-
10.	Certified copy of Certificate (per copy)	Rs 200/-

Type		Fee
11.	Studentship testimonial by private overseas agencies acting on behalf of employers requesting basic information (to be paid by agency)	USD 37
12.	Studentship testimonial by private overseas agencies acting on behalf of employers requesting detailed information (to be paid by agency)	USD 74
13.	Testimonial submitting detailed information on work experience of ex-employees of UoM	Rs 2,700/-

### 13.12 STUDENT ID CARD, TRAVEL PASS, STUDENT LOGIN/ PASSWORD/ ONLINE PASSWORD RESET AND RECEIPT DUPLICATE

Type		Fee
1.	New student ID card in case of loss of card	Rs 200/-
2.	New student ID card in case of extension of studies	Rs 100/-
3.	Processing of Duplicate Student Travel Pass	Rs 350/- (Rs 50/- [UoM] and Rs 300/- [NTA])
4.	Duplicate of Student Login/ Password/ Online Password Reset	Rs 50/-
5.	Duplicate of Receipt	Rs 50/-

### 13.13 GRADUATION CEREMONY FEE

Graduating students will be required to pay a Graduation Ceremony Fee of Rs 1,400/- (applicable till April 2020). The latter includes all fee components related to Graduation.

### 13.14 RENTAL CHARGES FOR GRADUATION GOWNS AND CAPS (EXTERNAL INSTITUTIONS)

The rental fees per unit are as follows:

		Rental Fee per unit
<b>Gown</b>	Black velvet gown (official)	Rs 900/-
	Black gown (student)	Rs 750/-
<b>Cap</b>	Black velvet cap (official)	Rs 200/-
	Black cap with black tassels (student)	Rs 150/-

### 13.15 FEES CHARGED TO EXTERNAL USERS FOR ACCESS TO LIBRARY FACILITIES

The fees charged to external individuals for being granted temporary access to Library facilities are as follows:

ACCESS PERIOD	CORRESPONDING FEE	
	Mauritian Nationals (Rs)	Foreign Visitors (USD)
Daily ( <i>Up to 4 working days</i> )	300	21
Weekly	1,400	89
Monthly	2,900	173
One Semester	5,800	347
One Academic Year	11,600	700

### 13.16 ONLINE APPLICATION FEE FOR CANDIDATES WHO WISH TO ALTER THEIR CHOICE OF PROGRAMMES BY THE DEADLINE

An online application fee of Rs 1,500/- is payable by candidates who wish to alter their choices of Programmes by the deadline.

### 13.17 FEE PAYABLE PER STUDENT BY SSR MEDICAL COLLEGE

A yearly fee of Rs 3,500/- per student is payable by the SSRMC.

### 13.18 FEES FOR 'AUDITEUR LIBRE' MODULES

<b>Undergraduate Modules</b>	Rs 1,400/- per credit (subject to review) for non-lab based modules
	An additional fee of Rs 850/- for each lab-based module and any other relevant fees, are payable upon enrolment of the module(s)
<b>Postgraduate Modules</b>	Rs 4,600/- per credit for non-lab based modules
	Rs 5,600/- per credit for lab-based modules

*Updated by QA on 12.02.19*