

## CHAPTER 4

### ASSESSMENT, PROGRESSION AND AWARD

#### 4.1 ASSESSMENT

Students are required to register for modules, which they intend to follow in a given semester/ year (Refer to Section 3.3).

Each yearly module will be assessed over 100 marks whereas each semester module may either be assessed singly over 100 marks or it may be combined with another semester module and assessed jointly over 100 marks with details as follows (unless otherwise specified):

Assessment will be based on a written examination (WE) of 2 to 3-hour duration (normally a paper of 2 hour duration for modules carrying less or equal to three credits, 2½ hour paper for modules carrying 3.5 – 4.5 credits and 3 hour paper for modules carrying five or higher number of credits) and on continuous assessment (CA) done during the semester or year, unless otherwise specified.

The assessment criteria for all the modules are given in the respective Module Specification Sheet made available to the students at the beginning of the module delivery by the academic staff concerned.

Written examinations for modules, whether taught in semester 1 or in semester 2 or both will be carried out either at the end of the semester or academic year depending on the modules and/or Programme of Study.

The weighting of continuous assessment to written examination for a module is normally:

- (a) 30% to 40% for all postgraduate Programmes, unless otherwise specified in the Programme structures.
- (b) 20% to 30% for all undergraduate Programmes, unless otherwise specified in the Programme structures.

Continuous assessment may be based on laboratory work, seminars and assignments, and should include at least one class test.

All marked Continuous Assessment work must be returned individually to students within 5 weeks after the date the assignment/ test was given or before the Written Examinations, whichever is earlier. Marks/ Grades scored together with relevant remarks/ comments as feedback will be indicated on the assignments/ test scripts being returned to students.

Group feedback may also be given collectively for large cohorts prior to the 5 weeks stated above.

The class tests scripts should be returned directly to students by the examiners and not through a third party.

All students should keep a portfolio of all coursework for their respective Programme of Study and same should be made available upon request, to the Faculty/ Centre Examination Section.

In case students fail to submit the Portfolio to the External Examiners through the Faculty/ Centre Examination Section, a penalty of 10% on all Continuous Assessment marks obtained shall apply.

There will be a compulsory class test at the end of semester 1 for all modules taught in semester 1 and which are examined at the end of semester 2 of the given academic year, unless otherwise stated in the Programme Structure or Module Specification Sheet.

An overall total of 40% (or 50% for some Programmes of Study) for combined continuous assessment and written examination components would be required to pass the module, without minimum thresholds within the individual continuous assessment and written examination, unless otherwise stated in the Programme Structure. The same criterion will apply for modules being assessed jointly. Note that the overall mark for the two modules will be considered and not the individual marks for each of the two modules.

Special examinations (e.g. class test) will be arranged at the end of semester 1 or semester 2 for exchange students who have registered only for one semester. In case of yearly modules, credits will be assigned on a pro-rata basis.

#### **4.2 NON-SUBMISSION OF CONTINUOUS ASSESSMENT WORK/ NON-PARTICIPATION IN CONTINUOUS ASSESSMENT**

Students are required to submit work for continuous assessment by due dates and/or take part in the continuous assessment (e.g. class test(s)). Failure to do so will normally incur penalties, e.g. award of zero mark.

Students who fail to submit continuous assessment work or take part in continuous assessment for medical or other special reasons (Refer to section 6.6) shall normally be assessed before the written examinations.

Exceptionally, students who have failed to submit continuous assessment work or take part in the Continuous Assessment for medical or other special reasons may be given an additional chance to resubmit the continuous assessment work or take part in the Continuous Assessment after the 15<sup>th</sup> week of the semester.

#### **4.3 ABSENCE IN WRITTEN EXAMINATION**

When a student has been unable to sit for written examination of a module due to medical or other special circumstances (Refer to section 6.6), s/he will be awarded Grade N in the module and will be allowed to take part in the written examination of the module as and when offered subject to approval by Faculty/ Centre Board and Senate upon recommendation by the Board of Examiners.

Marks for Continuous Assessment which are available will be retained.

#### 4.4 GRADE POINT AVERAGE (GPA), CUMULATIVE POINT AVERAGE (CPA) AND LEVEL/ YEAR POINT AVERAGE FORMULAE

Under the GPA, the following letter grades and their grade point equivalent are used, unless otherwise specified in the Programme structures:

Letter Grade	Grade Point	Percentage mark	Description
A <sup>+</sup>	4.00	$x \geq 80$	Passes i.e. obtains 40% and above in overall module. Earns Credits/ Grade Points. In modules or Programmes of Study where the minimum pass mark is 50, there will be no letter grade D and letter grade F will instead be awarded for percentage mark < 50, unless otherwise specified in the programme structure.
A		$70 \leq x < 80$	
B	3.00	$60 \leq x < 70$	
C	2.00	$50 \leq x < 60$	
D	1.00	$40 \leq x < 50$	
F	0	$x < 40$	Fails i.e. obtains < 40% in overall module. Does not earn Credits/ Grade Points. Considered in CPA/ GPA computation.
N	Not Applicable		Incomplete module/ project/ independent study due to medical/ financial/ other reasons (may be in one or both components (CA and WE) of the module). Marks for CA or WE which are available will be retained; marks for incomplete component (WE or CA) to be added when available to arrive at total marks for module.

Symbols on Transcript	Description
EX	Exemption in module(s)
S	Satisfactory completion of Placement / Industrial Training/ Portfolio/ Seminars/ Module(s)/ Independent Study
U	Unsatisfactory completion of Placement / Industrial Training/ Portfolio/ Seminars/ Module(s)/ Independent Study

Academic standing of students, whose programmes do not allow for resit examinations, is determined on the basis of a Grade Point Average (GPA), the Cumulative Point Average (CPA) and the Level/Year Point Average (LPA/ YPA) computed as follows:

$$GPA = \frac{\sum (MW \text{ Attempted} \times \text{Grade point})}{\sum MW \text{ Attempted}}$$

$$CPA = \frac{\sum (MW \text{ Attempted} \times \% \text{ Marks})}{\sum MW \text{ Attempted}}$$

$$LPA/ YPA = \frac{\sum_{\text{Year}} (MW \text{ Attempted} \times \% \text{ Marks})}{\sum_{\text{Year}} (MW \text{ Attempted})}$$

where MW is the Module Weight = module credit units x Weighting (w)

The computation of the LPA/ YPA abides by the rules given hereunder:

- (i) it is calculated irrespective of whether the module is a core or an elective;
- (ii) it takes into account marks obtained in all modules taken in a particular year, including retake modules;
- (iii) it does not take into consideration modules having grades N, EX (except for exempted UoM Modules) and S; and
- (iv) for Programmes of Study where there is no provision for module weighting, the weighting is taken as '1' for all the modules.

As the GPA/ CPA/ LPA/ YPA denominator refers to sum of module weights attempted, failing a module will lead to a fall in GPA/ CPA/ LPA/ YPA.

#### **4.5 PRE-REQUISITE (PR) AND PRE-REQUIREMENT (PQ)**

- (i) A student will be allowed to follow module **y** of which module **x** is a *pre-requisite* (PR) provided s/he has passed module **x** (i.e. obtained at least Grade D or C in the Pre-requisite, depending on the pass mark), unless decided otherwise by the Faculty/ Centre Board and Senate.
- (ii) A student will be allowed to follow module **y** of which module **x** is a *pre-requirement* (PQ) provided s/he has followed module **x** and sat for the examinations in module **x**, unless decided otherwise by the Faculty/ Centre Board and Senate.
- (iii) Students will not be allowed to follow module **y** of which module **x** is a pre-requisite if grade N has been provisionally awarded for module **x** and as long as the Grade N has not been changed to grade D or C (depending on the pass mark) or above unless otherwise decided by Faculty/ Centre Board and Senate.
- (iv) In cases where a student has not been able to sit for examination of module **x** on valid medical grounds or extenuating circumstances and where Grade N has been awarded for the module **x**,
  - (a) the student would be allowed to follow module **y** of which module **x** is a *pre-requirement* (PQ) subject to satisfactory attendance in the module as certified by the lecturer(s)/ module coordinator;
  - (b) the student would be allowed to follow module **y** of which module **x** is a *pre-requisite* (PR) provided s/he has scored  $\geq 40\%$  in the continuous assessment of module **x** and subject to satisfactory attendance in the module as certified by the lecturer(s)/ module coordinator and the approval of the Board of Examiners and Faculty/ Centre Board.

#### **4.6 GRADE N**

Grade N covers the following situations:

- (i) Students are enrolled for a module in a particular semester/ year but credits will only be earned on successful completion of the module;

- (ii) Students are absent for one or more modules but the absence is justified (e.g. absence due to ill-health and presentation of valid medical certificates within the prescribed time limit);
- (iii) Results may be withheld in cases of examination irregularity and breaches of university discipline, pending the decision of the Discipline Committees;
- (iv) Practical Training not yet completed;
- (v) Industrial Training not yet completed;
- (vi) Vacation Specialised Study (undertaken after exams) not yet completed; or
- (vii) Other special circumstances (e.g. death of close relative).

#### **4.7 ASSESSMENT OF RETAKE, SPECIAL RETAKE AND RESIT MODULES**

- (i) Retake Module: Assessment would be done both by way of Written Examination and Continuous Assessment with the next cohort of students or as and when the module is offered, or unless specified otherwise in the Programme of Study. A retake fee per credit is charged for retake modules exceeding a total of 6 credits in an academic year (Refer to section 13.7.1).
- (ii) Special Retake Module: Assessment would be carried out by Written Examination only (unless specified otherwise in the Programme of Study) and would be taken by final year students who lacked two modules (excluding final year project/ dissertation/ mini-project/ portfolio) or lacked modules (excluding final year project/ dissertation/ mini-project/ portfolio) amounting to a maximum of 12 credits for undergraduate programmes and 6 credits for postgraduate programmes to graduate. The special retake examinations would be taken following publication of the student's final year results. A special retake fee per module/ credit is charged for these special retake examinations (Refer to section 13.7.2).
- (iii) Resit Module: Assessment would be by Written Examination only (unless specified otherwise in the Programme of Study) and would be taken prior to the start of the next Academic Year. Resit examinations are applicable only to specific programmes as stated in their programme structure. Examples of such programmes include the Medical Programmes and Engineering Programmes undergoing accreditation.

#### **4.8 RETAKE MODULES AND RE-SUBMISSION OF DISSERTATION**

A student is required to retake all core modules and compulsory elective(s) in which s/he has obtained an F grade unless otherwise specified by Faculty/ Centre Board.

Any modules if retaken, would be examined with the next cohort of students or as and when offered. However, 'special' retake examinations may be organised under certain conditions (Refer to section 4.9).

A student who retakes a module (core or elective) must normally submit new assignment(s), take part in the class test(s) and re-write the examination.

The University will not make individual arrangement to suit individual cases. The onus is upon the students to accommodate conditions for a retake module in his/her timetable.

However under circumstances where Grade N has been awarded, the student may be exempted from submitting assignment(s) and taking part in class test(s) subject to approval by the Department and Faculty/ Centre Board.

In the case of failure in an elective module, a student can either retake the same module or register for a different module.

A student will not be allowed to retake a module in which s/he has already achieved a D grade (C grade for certain modules/ programmes) or above.

A student who has failed his/her dissertation/ project must either submit a new or an amended one as decided by the Board of Examiners, Faculty/ Centre Board and Senate (refer to section 8.6).

#### **4.9 SPECIAL RETAKE/ SPECIAL WRITTEN EXAMINATIONS**

To enable students to graduate earlier, students who lack two modules (excluding final year project/ dissertation/ mini-project/ portfolio) or lack modules (excluding final year project/ dissertation/ mini-project/ portfolio) amounting to a maximum of 12 credits for undergraduate Programmes of Study or 6 credits for postgraduate Programmes of Study, be allowed to take special retake/ special written examinations to be conducted during that examination period, which immediately follows publication of final year results (e.g. for May results, the students would be allowed to retake the failed modules or modules in which grade N has been awarded in July/ August).

Special Retake/ Special Written Examinations for students enrolled on Programmes of Study of duration 3.5 years/ off-cohort (i.e. starting in January) will be held between mid-February and mid-March.

The following conditions must also be abided by:

- (i) there shall be no 'regular' written examination for the retake module(s) or modules in which grade N has been awarded, for any cohort of students, during that period where the 'special' retake/ 'special' written examination will be held;
- (ii) a maximum of 12 credits (in any year) for undergraduate programmes and 6 credits for postgraduate programmes or two (2) modules (in any year) can be retaken/ taken during the 'special' retake/ 'special' written examination period;
- (iii) the student should have been examined in the module(s) concerned at least once or has been awarded a grade N in the module(s);
- (iv) the retake module(s) and/or modules in which grade N has been awarded, if passed, shall allow the student to be granted the award, at that instant.

Regulations (i)-(iv) shall be applied collectively and *in solido*.

For these special retake/ special written examinations, the previous continuous assessment marks pertaining to the retaken module(s) and/or modules in which grade

N has been awarded will not be taken into consideration and the module(s) will be assessed entirely by written examination(s).

#### **4.10 RESIT EXAMINATIONS**

In certain Programmes of Study, resit examinations are organised for failed modules at the end of the academic year, i.e. before the next academic year for those students who are found to be eligible. In case the student passes the resit module(s), the minimum pass mark will be awarded for the module(s) and the mark(s) previously obtained for the module(s) will not be computed in the CPA.

#### **4.11 ASSESSMENT OF PHASED-OUT MODULES**

Phased-Out modules are modules which are no longer offered in Programmes of Study due to, for example, change in module/ programme content or the programme is not on offer.

Students who have to clear phased-out modules will be provided with the following options:

- (i) The phased-out module(s) can be replaced by equivalent module(s) deemed acceptable to the Faculty/ Centre Board. The students will have to follow lectures for the equivalent module(s) and will be examined both by way of written examination and continuous assessment, unless otherwise specified;
- (ii) If the students have not registered previously for the phased-out module(s) or have not attended previously the classes of the phased-out module(s) and if no equivalent module(s) is/are available, the phased-out module(s) will be offered to them on self-study mode (Refer to section 3.10). The students will be assessed both by way of Written Examination and Continuous Assessment, unless otherwise specified;
- (iii) If the students have previously attempted the examination for the phased-out module(s) at least once and if there is/are no equivalent module(s), the students will be examined by way of written examination only, unless otherwise specified.

**Note:** The onus will be on the student(s) to decide upon the number of credits s/he will take in a Semester/ Year, **subject to** the maximum number of allowable credits per Semester/ Year, as per the UoM Regulations.

#### **4.12 PROGRESSION**

##### **4.12.1 Yearly/ Semester Regulations**

Yearly regulations will apply to

- (i) Programmes of Study in which yearly modules (excluding dissertation/ project) comprise  $\geq 50\%$  of core credits;
- (ii) Programmes of Study in which modules, taught in semester 1 and amounting to  $\geq 50\%$  of core credits of semester 1, are examined at the end of the academic year.

Semester regulations will be applicable to all other Programmes of Study unless otherwise specified.

Note that the main differences between yearly and semester regulations concern termination of registration and repeat.

#### **4.12.2 Programmes of Study Abiding by Yearly Regulations**

- (i) A student will be allowed to proceed to the next year/ level of study if his/her CPA is  $\geq 40$  (or 50 for some Programmes of Study), unless stated otherwise in the Programme Structure.
- (ii) A student will be allowed to retake the failed modules with the next cohort of students or as and when offered till the maximum allowable duration of the Programme, unless stated otherwise in the Programme Structure.
- (iii) A student will only be allowed to register for modules in which the pre-requisite (PR), pre-requirement (PQ) or minimum requirement (MR), if applicable, are met, unless decided otherwise by Faculty/ Centre Board or Senate.
- (iv) A student will not be allowed to register for a higher number of credits in the year than the maximum allowable for the Programme of Study, unless decided otherwise by Faculty/ Centre Board or Senate.

#### **4.12.3 Programmes of Study Abiding by Semester Regulations**

- (i) A student will be allowed to proceed to the next semester of study if his/her CPA is not  $< 40$  (or 50 for some Programmes of Study) for two consecutive registered semesters, unless stated otherwise in the Programme Structure.
- (ii) A student will be allowed to retake the failed modules with the next cohort of students or as and when offered till the maximum allowable duration of the Programme, unless stated otherwise in the Programme Structure.
- (iii) A student will only be allowed to register for modules in which the pre-requisite (PR), pre-requirement (PQ) or minimum requirement (MR), if applicable, are met, unless decided otherwise by Faculty/ Centre Board or Senate.
- (iv) A student will not be allowed to register for a higher number of credits in a semester than the maximum allowable for the Programme of Study, unless decided otherwise by Faculty/ Centre Board or Senate.

### **4.13 REPEATING A YEAR**

#### **4.13.1 Programmes of Study Abiding by Yearly Regulations**

If the CPA of a student  $< 40$  (or 50 for some Programmes of Study) at the end of an academic year, s/he will have to repeat the entire academic year, and retake the modules as and when next offered. However, s/he will not be required, if s/he wishes, to retake module(s) for which Grade C or above has been obtained by filling the prescribed exemption form and paying the required administrative fee. Moreover, s/he will be allowed to carry forward the continuous assessment marks of a module in which Grade N has been attained, provided that Grade C or above has been obtained in the continuous



assessment. S/he may be allowed, at his/her own risk, to take modules offered in other levels/ years of his/her Programme of Study provided:

- (i) Priority is given to modules offered in the repeated year/ level;
- (ii) There is no clash in the timetable so that the student satisfies the regulations on attendance;
- (iii) The maximum number of credits allowed per year is not exceeded;
- (iv) S/he satisfies the prerequisite/ prerequisite of the module(s), where applicable;
- (v) S/he obtains prior approval of the Programme Coordinator and of the coordinator for the module(s) requested.

A student who is repeating the year **shall not retake module(s) of other lower years/ levels taken during the previous academic year** and in which s/he has passed. The grade/ mark of these module(s) would be **included in the computation** of the Cumulative Point Average (CPA), Grade Point Average (GPA) and the Level/ Year Point Average (LPA/ YPA).

Students who have to repeat the entire academic year but have already been awarded “Grade S” in the Practical Training/ Work Placement, be allowed to carry forward the Practical Training/ Work Placement in the following academic year in which they would be repeating.

Students are allowed to repeat only once over the entire duration of the Programme of Study.

A student repeating a year in a non-tuition fee-paying programme (except for reasons of illness or other justified circumstances) will be required to pay an additional fee only for the repeated year. However, the student will be given assistance in securing education loans, if required.

#### **4.13.2 Programmes of Study Abiding by Semester Regulations**

There is no provision for a student to re-register on or repeat the same Programme of Study except under extenuating circumstances e.g. health, psychological or family problems (Refer to section 4.14).

#### **4.13.3 Programme no Longer on Offer or not on Offer**

If a student has been allowed to repeat a year of the Programme of Study and the latter is no longer on offer or not on offer, the Dean of the Faculty/ Director of Centre may, on the approval of the Faculty/ Centre Board, allow the student to be admitted to an alternate Programme of Study without causing prejudice to any candidate on the Programme’s ranking list for that year only. However, if the student has been offered an equivalent or a revised Programme, s/he may be admitted with the approval of Faculty/ Centre Board. Admissions and Student Records Office should be informed of the decision of the Faculty/ Centre Board before the student is informed officially of the decision. Prior to the above, the student should be contacted by the Programme Coordinator/ Head of Department to discuss possible arrangements to transfer programme or to find an appropriate mode to support the completion of the programme.

#### 4.14 REPEAT/ RE-REGISTRATION OF STUDENTS ON PROGRAMMES OF STUDY UNDER EXTENUATING CIRCUMSTANCES

For a student to be considered for repeat/ re-registration on the same Programme even though s/he has been terminated due to poor performance (CPA < 40 (or 50 for some Programmes of Study) for two consecutive registered semesters) for Programmes of Study abiding by semester regulations,

- (i) s/he should forward a written request to the Registrar and
- (ii) s/he should produce, where applicable, a medical certificate from any Medical Doctor, registered with the Medical Council of Mauritius, or any other evidence to support his/her request.

If the student's request is acceded to, the student will be allowed to repeat a maximum of 1 year (2 semesters).

- (i) **Where the student has to repeat or restart level/ year 1 afresh**, s/he will be admitted to the same Programme over and above the projected intake and the maximum period allowed for the particular Programme of Study will decrease by one year.

'Starting afresh' means that the student will have to start the Programme of Study as a first year student, notwithstanding the possibility of applying for exemptions.

- (ii) **Where the student has to repeat two semesters in the subsequent levels/ years (2/3/4)**, the semesters that need to be repeated (i.e. where CPA < 40 (or 50 for some Programmes of Study)) will also count towards the maximum period allowed for the particular Programme of Study.

The repeated semesters may be at the same level/ year (e.g. Level/ Year 2 Semester 1 and Level/ Year 2 Semester 2) or different Levels (e.g. Level/ Year 2 Semester 2 and Level/ Year 3 Semester 1).

- (a) **For semesters to be repeated at the same level/ year**, the student will join the next cohort and will abide by the regulations pertaining to that cohort (either yearly or semester regulations).

- (b) **For semesters to be repeated at different levels/ years,**

- where the next cohort is abiding by the semester regulations, then the student will have to repeat both semesters where CPA < 40 (or 50 for some Programmes of Study);
- where the next cohort is abiding by yearly regulations, the student will have to repeat the year corresponding to the level where s/he first obtained a CPA of < 40 (or 50 for some Programmes of Study).

For Programmes of Study abiding by the yearly regulation, the student repeating the entire academic year, will be exempted, if s/he wishes, for the module(s) for which Grade C or above has been obtained. This regulation will be applied in the case of

students under extenuating circumstances as defined above, both for semesters to be repeated at same level and for semesters to be repeated at different levels.

#### 4.15 TERMINATION OF REGISTRATION

- (i) A person shall cease to be a registered student of the University:
  - (a) when s/he has completed the scheme of study for which s/he is registered;
  - (b) if s/he withdraws from the University;
  - (c) during the period of his/her interruption of studies;
  - (d) if, under any of the University's Regulations, s/he is required to withdraw from the University;
  - (e) if his/her CPA remains below 40 (or 50 for some Programmes of Study) for two consecutive registered semesters, unless decided otherwise by Senate (applicable to students following Programmes of Study abiding by Semester regulations);
  - (f) if his/her CPA remains below 40 (or 50 for some Programmes of Study) at the end of an academic year and s/he has already repeated one year of study, unless decided otherwise by Senate (applicable to students following Programmes of Study abiding by yearly regulations);
  - (g) if s/he is a year 1 student who has scored a CPA of < 25 at the end of an academic year (for yearly Programmes). However the Board of Examiners might allow a repeat if there is evidence of compelling circumstances or valid medical grounds.
- (ii) The Board of Examiners will terminate the registration of students who had abandoned their Programme of Study as evidenced by absence in classes and in examinations and thus these students will not be allowed to repeat the year.
- (iii) A student's registration will lapse at the end of the semester in which s/he has successfully completed the minimum requirements for the award of the degree, diploma or certificate.
- (iv) Any student whose registration had been terminated under sections **(i) (d), (e), (f) or (g)** above or who had withdrawn from the University as from the 3<sup>rd</sup> week after the beginning of the first semester of year one without submitting valid reason(s) at the time of application for withdrawal should not be admitted on the same Programme until a period of two years upon termination of registration. This Regulation is applicable to Non-Tuition Fee-paying Programmes only.
- (v) Students whose CPA is less than 40 (or 50 for some Programmes of Study) at the end of an academic year and who have already repeated one year of study (for Programmes of Study abiding by yearly regulations) or students whose CPA < 40 (or 50 for some Programmes of Study) for two consecutive registered semesters (for Programmes of Study abiding by semester regulations) may be

allowed, subject to approval by Board of Examiners, Faculty/ Centre Board and Senate, to continue with the Programmes provided:

- (a) **at least 75% of the number of credits** required for **the Programme of Study (degree/ diploma/ certificate level)** have already been earned; and
- (b) the maximum allowable duration of the Programme, as specified in the structure, has not been exceeded.

**Note:**

The above Regulations will apply to full-fledged Programmes including Masters Programme but will not be applicable to Exit Points.

Requests for extension from such students will not be entertained and periods of interruption of study will count towards the maximum allowable duration, as per existing rule.

**4.16 CLASSIFICATION OF AWARDS**

The award classification will be based on the CPA ( $x$ ) at the end of the Programme of Study as follows, unless otherwise specified in the programme structure:

**4.16.1 Taught Postgraduate Programmes (Master’s Degree, Postgraduate Diploma and Certificate)**

Classification	CPA	
	Minimum pass mark for programme = 40	Minimum pass mark for programme = 50
Distinction	$\geq 70$	$\geq 70$
Merit	$60 \leq x < 70$	$60 \leq x < 70$
Pass	$40 \leq x < 60$	$50 \leq x < 60$

**4.16.2 Undergraduate Degree Programmes**

Classification	CPA	
	Minimum pass mark for programme = 40	Minimum pass mark for programme = 50
1 <sup>st</sup> Class with Honours	$\geq 70$	$\geq 70$
2 <sup>nd</sup> Class 1 <sup>st</sup> Division with Honours	$60 \leq x < 70$	$60 \leq x < 70$
2 <sup>nd</sup> Class 2 <sup>nd</sup> Division with Honours	$50 \leq x < 60$	$50 \leq x < 60$
3 <sup>rd</sup> Class with Honours	$45 \leq x < 50$	-
Pass	$40 \leq x < 45$	-

#### 4.16.3 Undergraduate Diploma Programmes

Classification	CPA	
	Minimum pass mark for programme = 40	Minimum pass mark for programme = 50
Distinction	$\geq 70$	$\geq 70$
Merit	$60 \leq x < 70$	$60 \leq x < 70$
Pass	$40 \leq x < 60$	$50 \leq x < 60$

#### 4.16.4 Undergraduate Certificate Programmes

Classification	CPA	
	Minimum pass mark for programme = 40	Minimum pass mark for programme = 50
Distinction	$\geq 70$	$\geq 70$
Merit	$60 \leq x < 70$	$60 \leq x < 70$
Pass	$40 \leq x < 60$	$50 \leq x < 60$

#### 4.16.5 Aegrotat Degree

A student who has obtained at least 75% of the credits required for a degree but who has been compelled through illness or other valid reason acceptable by Senate to be absent from final year examinations may apply for an aegrotat degree under the following regulations:

- (i) the student must have followed his/her Programme of Study for the degree and must have paid all fees due (if any);
- (ii) the student must have completed his/her project/ dissertation;
- (iii) an application for consideration must be made to the Registrar by the student as soon as possible and not later than one week from the last day of the examination and must be accompanied by a medical certificate or other statement of the grounds on which the application is made;
- (iv) an aegrotat degree will not be awarded to the student unless the past records of the student on his/her performance convince the Board of Examiners that the student would have reached a standard which would have qualified him/her for the award of a degree had s/he been able to take the examinations under normal circumstances;
- (v) an aegrotat degree will be awarded without distinction or class and the words "Aegrotat" will appear on the certificate;
- (vi) holders of an aegrotat degree will not be eligible to re-enter for the examinations for the classified degree of the same degree Programme but they may proceed to a second or higher degree complying with regulations of such degree.

#### 4.17 EXIT POINTS

A student whose **registration** is on the point of **being terminated**, as a result of having his/her CPA < 40 (or 50 for some Programmes of Study) at the end of an academic year and who has already repeated one year of study (for Programmes of Study abiding by yearly regulations) or having his/her CPA < 40 ( or 50 for some Programmes of Study) for two consecutive registered semesters (for Programmes of Study abiding by semester regulations)

#### OR

A student who has **reached the maximum number of semesters/ years allowed for the Programme of Study** but who has accumulated **the required number** of credits, **will be** provided with the following exit points (unless already provided for in their Programme Structures) subject to approval by the Board of Examiners, Faculty/ Centre Board and Senate:

- (i) student having acquired at least **30 credits** **will be awarded a Certificate**, provided that
  - (a) the student has passed in at least 25% of the core credits prescribed in his/her Programme of Study, and
  - (b) out of the 25% core credits, as and where applicable, at least 75% should be drawn from departmental core modules.
- (ii) student having accumulated at least **60 credits** **will be awarded a Diploma**, provided that
  - (a) the student has passed in at least 50% of the core credits prescribed in his/her Programme of Study, and
  - (b) out of the 50% core credits, as and where applicable, at least 75% should be drawn from departmental core modules.

#### 4.18 GUIDELINES WITH RESPECT TO BORDERLINE CASES

##### 4.18.1 General

Cases of students, irrespective of the year/ level, obtaining x marks ( $35 \leq x < 40$ ) in modules be thoroughly looked into by the examiner(s) and moderator(s) so that the marks are adjusted, if deemed appropriate, before submission to the Board of Examiners.

**Note:** In case the minimum pass mark is more than 40, then 'x', should be adjusted accordingly, where applicable.

##### 4.18.2 Borderline/ Marginal Cases in Degree Classification

- (i) The classification of a graduand can be upgraded to the next closest classification if the CPA of the graduand is normally 0.5% or less from the minimum requirement for the next closest classification, subject to the approval of the Board of Examiners.

- (ii) The CPA of the graduand will remain unchanged in case of upgrading of class.

#### **4.18.3 Borderline/ Marginal Cases for Termination of Registration**

The existing regulations on Termination of Registration (*Refer to section 4.15*) will apply.

#### **4.18.4 Borderline/ Marginal Cases of Students Satisfying the Required Number of Credits for Award but having a CPA less than 40 (or 50 for some Programmes of Study)**

Students who satisfy the required number of credits for award but who obtain a CPA < 40 (or 50 for some Programmes of Study), be awarded the qualification with the lowest classification. For example, a BA/ BSc/ MSc/ MA student will be awarded a Pass degree.

### **4.19 SPECIFIC REGULATIONS FOR ENGINEERING PROGRAMMES UNDERGOING ACCREDITATION**

#### **4.19.1 Minimum Requirements for Degree Award**

The award of the degree is subject to the student satisfying the following requirements:

- Successful completion of 588 to 612 notional hours credits (145 to 153 UoM credits) as per the programme structure;
- Satisfactory completion of industrial placements, Vacation Trainings/ Workshop practice as specified in the programme;
- Satisfactory performance in each of the Exit Level Outcomes (ELOs) specified against modules in the module specification sheets.

To complete the Programme of Study, students are required to perform satisfactorily in the following 11 ELOs:

- ELO 1: Problem Solving
- ELO 2: Application of Scientific and Engineering Knowledge
- ELO 3: Engineering Design
- ELO 4: Investigations, Experiments and Data Analysis
- ELO 5: Engineering Methods, Skills and Tools, including Information Technology
- ELO 6: Professional and Technical Communication
- ELO 7: Impact of Engineering Activity
- ELO 8: Individual, Team and Multidisciplinary Working
- ELO 9: Independent Learning Ability
- ELO 10: Engineering Professionalism
- ELO 11: Engineering Management

#### **4.19.2 Programme Duration**

	<b>Normal</b>	<b>Maximum</b>
Degree	4 years	6 years

### 4.19.3 Classification of Awards

The award classification will be based on the Cumulative Point Average (CPA) at the end of the Programme of Study as follows:

CPA (x)	Classification
$\geq 70$	1 <sup>st</sup> Class with Honours
$60 \leq x < 70$	2 <sup>nd</sup> Class 1 <sup>st</sup> Division with Honours
$50 \leq x < 60$	2 <sup>nd</sup> Class 2 <sup>nd</sup> Division with Honours
$< 50$	No Award

### 4.19.4 Pre-Requisite Modules (PR)

A student will be allowed to follow module y of which module x is a pre-requisite (PR) provided s/he has satisfactorily completed module x with at least a pass grade.

### 4.19.5 Assessment and Pass Requirements

The assessment mode for each module will be based on one or a combination of the following:

- Examination;
- Continuous assessment (class tests, assignments, practicals and oral presentations);
- Report assessment (for Design Project, Final Year Project, Vacation Training and Industrial Training);
- Mini design projects;
- Attendance to seminars.

In order to pass a module a student must obtain an examination mark of at least 40% and a final mark of at least 50%.

**Calculation of the final mark:** The continuous assessment must account for no less than 30% and for no more than 50% of the final mark, with the exception of modules like design and degree projects. Certain modules are assessed on the basis of 100% Continuous Assessment. The specific details and/or formula for the calculation of the final mark are given in the Module Specification Sheet (MSS) of each module.

Students have to retake both continuous assessment and exams in the failed module except in case of Resit examinations (see provisions for Resit examinations at Section 4.18.7). Students passing failed modules will score maximum marks of 50% in these modules but will have the failed marks not counted in the computation of the CPA.

If the student's CPA is between 40% and 50%, s/he fails the year. However, student will be eligible to repeat the year and will maintain credits and marks for individual modules where the mark scored is 50% or above. If the CPA is less than 40%, the registration of the student will be terminated.



## **Rules in Cases of Unsatisfactory Performance of ELOs**

The ELOs and assessment criteria are specified against modules in the Module Specification Sheets (MSS).

A student must comply with the sub-minimum requirements in sub-divisions of certain modules. For such modules these specific requirements are given in the MSS of the module. These sub-minima include the achievement of ELOs that are assessed in the module. A sub-minimum mark of 50% is required for all assessed elements (relevant questions in an assessment, project or assignment) in which the achievements of exit level outcomes are assessed (for the particular module).

The following rules will apply in cases of unsatisfactory performance of ELOs.

### **(i) ELOs assessed in the written examination**

A student failing the assessment of an ELO in a written examination will be deemed to have failed the module. The student will have to retake the module next time it is offered. However, a Resit examination may be granted for the module only if a pass mark of at least 50% has been obtained (see the rules for Resit examinations at section 4.18.7).

### **(ii) ELOs assessed in coursework, e.g. mini-project work**

A student not satisfying an ELO may be given an extension by the lecturer and moderator prior to the written examination, to amend and resubmit the coursework for pass mark of 50% only. In case the student still fails to satisfy the ELO in the re-submission, s/he may be awarded Grade N in the module and will have to do a new coursework in the next academic year, provided s/he has scored a minimum of 50% in the overall module mark.

In case a student fails the module, that is, scored less than 50% in the overall module mark, s/he will be awarded Grade F and has to retake the whole module the next time it is offered.

### **(iii) ELOs (other than ELO 6) assessed in the Final Year Project**

If a candidate fails to obtain a pass mark of 50% for any ELO (other than ELO 6) in the Final Year Project, the Board of Examiners may consider one of the following:

- For a project/ dissertation with possibility of amendments, award the student Grade N in the module and grant the student an extension period of up to 3 months to amend the work related to the ELO, and resubmit for pass mark of 50% in the ELO;
- For a project/ dissertation with recommendations for a new submission, award the student Grade F in the module and student will have to undertake a new project in the following academic year.

### **(iv) ELO 6 assessed in the Design Project and/or Final Year Project**

For a student failing to obtain the pass mark of 50% for ELO 6 in the Design Project and/or Final Year Project, the Board of Examiners may consider

awarding the student Grade N and granting the student an extension period of up to 3 months to amend the components of the work related to this ELO, and resubmit the Design Project and/or Final Year Project for a pass mark of 50% in the ELO, provided that the student has scored a minimum of 50% in the overall module mark.

In case a student fails the module, that is, scored less than 50% in the overall module mark, s/he will be awarded Grade F and has to retake the Design Project and/or Final Year Project the next time it is offered.

(v) **ELO 3 assessed in the Design Project**

A student failing ELO 3 will be awarded Grade F in the design project and will have to retake the module the next time it is offered.

#### **4.19.6 Resit Examinations**

If a student obtains a CPA of at least 50% but has not passed all the modules, a Resit examination may be granted for failed modules by the Board of Examiners provided that:

- (i) A minimum of 40% has been obtained in continuous assessment;
- (ii) A final mark of at least 40% has been achieved in the failed modules which exclude assessment of ELOs;
- (iii) A pass mark has been achieved but the required sub-minimum for passing an Exit Level Outcome (ELO) has not been obtained.

Resit examinations do not apply to Final Year Project/ Dissertation/ Mini-Project/ Portfolio/ Industrial Training and to modules assessed solely by continuous assessment.

#### **4.19.7 Duration of Examinations**

16 notional hours credits modules shall have 3-hour examination papers. 12 and 8 notional hours credits modules shall have 2-hour examination papers.

#### **4.19.8 Termination of Registration**

Termination of registration will occur in the following circumstances:

- If the CPA is less than 25% at the end of Semester 1, Level 1.
- If the CPA is less than 40% at the end of an academic year.
- If the student fails to obtain credit in a module in which s/he is repeating. This excludes Resit examinations.
- If the student does not pass all the modules for 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> years in a total of five years.

#### **4.19.9 Progression from Lower Level to Higher Level**

The following will apply, unless otherwise decided by Faculty Board:

### **First Year to Second Year**

A student should not have failed more than two modules to be able to register for Second Year modules. If any of the failed modules is a Pre-requisite(s) for a Second Year module, then the candidate cannot register for the PR-linked Second Year module until the Pre-requisite(s) is passed.

### **Second Year to Third Year**

A student **must** have passed all prescribed First Year modules. In addition, the student should not have failed more than two modules of the prescribed Second Year modules to be able to register for Third Year modules. If any of the failed modules is a Pre-requisite(s) for a Third Year module, then the candidate cannot register for the PR-linked Third Year module until the pre-requisite is passed.

### **Third Year to Fourth Year**

A student **must** have passed all prescribed Second Year modules. In addition, the student should not have failed in more than two modules of the prescribed **Third Year** modules to be able to register for Fourth Year modules. If any of the failed modules is a pre-requisite for a Fourth Year module, then the candidate cannot register for the PR-linked Fourth Year module until the pre-requisite is passed.

#### **4.19.10 Registration for Modules in a Higher Year of Study for Repeating Students**

If a student is repeating a year and the CPA is above 45%, the student may be allowed to register for a maximum of two modules per semester from the higher year of study. The student will need to make a request to the Dean of Faculty. The student cannot register for a module of a higher year of study if a timetable clash occurs with a module of a previous year which has not yet been passed and which is prescribed for his/her field of study. Moreover, registration for modules is subject to pre-requisites being met.

#### **4.19.11 Self-Development**

This refers to directly supervised work in terms of hours/ week. It includes practicals, tutorials, seminars, visits, mini-projects, oriented-discussion, coached group-work, presentations and other structured activities associated to enhancing the engineering application abilities and professional and personal attributes of the students. Such supervised work is included in the time-table.

#### **4.20 CONFERMENT OF QUALIFICATIONS**

- (i) A person is entitled to describe himself/herself as a holder of degree or diploma or certificate granted by the University as from the date it has been awarded by the Senate.
- (ii) Congregation at which the degree or the diploma or certificate will be conferred shall be held at such time and place and in such manner as the Senate may from time to time determine.
- (iii) Students who wish for a qualification to be conferred in Congregation *in absentia* must enter their names in the form at the time prescribed by the Registrar.

- (iv) Students who at the completion of their studies have not returned the library books or materials loaned to them shall not be admitted (except with the prior permission of the Vice-Chancellor) to the conferment of a degree, diploma, certificate or any other qualification of the University of Mauritius until they fulfil all their obligations to the University.
- (v) Certificates of graduands will be withheld as long as the graduands have not cleared all their liabilities towards the University.

#### **4.21 LOSS OF CERTIFICATE**

In case of loss of the original certificate, the University may issue a copy on the following conditions:

- (i) The holder of the original certificate produces a sworn affidavit.
- (ii) 'Copy' is marked across it.
- (iii) The copy is issued against payment (Refer to section 13.11).