

UNIVERSITY OF MAURITIUS

PRC Ref. No.: UoM 18/22 – Selection of a Service Provider for the Running of a Mini Canteen, Ground Floor, Ex-Common Building

Report on Pre-Bid Meeting

A. INTRODUCTION

In accordance with **Paragraph 7** of **Section I - Instructions to Bidders** of the Bidding Documents, a Pre-Bid Meeting was held on **Wednesday 08 June 2022 at 13.30 hours** in the Council & Senate Room, Tower Block Academic Complex, University of Mauritius, Réduit.

The main highlights of the Pre-Bid Meeting are presented hereafter.

B. OVERVIEW OF THE SCOPE OF SERVICES

Prospective bidders were briefed about the scope of the services to be provided. In particular, the following were highlighted:

- (i) Bidders should submit a duly filled in and signed Bid Submission Form and Priced Activity Schedule; and
- (ii) They should also submit all mandatory documents as specified in the Bidding Documents.

Thereafter, prospective bidders were invited to seek clarifications.

C. QUERIES FROM PROSPECTIVE BIDDERS

(i) Electricity and Water Consumption Charges

One prospective bidder queried on electricity and water consumption charges payable by the successful Caterer.

Prospective bidders were informed that these charges, which are based on monthly consumption and applicable rates, are to be paid separately by the Caterer.

(ii) Equipment and Furniture

Prospective bidders were informed that they should provide at their own cost all necessary equipment and furniture that would be needed for the proper running of the Mini Canteen.

(iii) Payment of rent in the event of a lockdown

One prospective bidder queried whether the fixed monthly rental charges would be reduced in the event of a national lockdown.

Such an eventuality would be treated according to Government regulations for the same and/or for legal provisions.

There being no further queries from prospective bidders, they were invited to proceed with a site visit.

D. SITE VISIT

During the site visit, the following were put forward:

(i) Cleaning of Premises prior to handing over to Caterer

Prospective bidders were informed that a general cleaning would be done by UoM prior to handing over the premises to the Caterer.

The meeting was closed at 14:15 hours.

E . EXTENSION OF CLOSING DATE

Prospective bidders are hereby informed that:

- (i)** The closing date for the submission of bids has been extended to **Friday 24 June 2022 by 13.30 hours at the latest**. To this effect, Addendum No. 1 was issued on 16 June 2022; and
- (ii)** Bids will be opened by the University of Mauritius in the Council & Senate Room, 7th Floor, Tower Block, New Academic Complex, University of Mauritius, Réduit, on Friday 24 June 2022 at 14:00 hours. Bidders or their representatives may attend the Bid Opening if they choose to do so.

This report shall be considered as Addendum No.2 to the Bidding Documents.

20 June 2022

JC/CSNM/HG