CHAPTER 13

FEES AND OTHER CHARGES

The University reserves the right to review general fees, tuition fees and any other charges for any given year prior to the beginning of such year. By accepting a seat at the University, the student undertakes to pay all such fees as and when claimed.

13.1 ADMINISTRATIVE FEES, GENERAL FEES, TUITION FEES, STUDENTS' WELFARE FUND, LABORATORY FEES *(Applicable to Mauritian Nationals)*

In line with Government Policy on Free Education, administrative fees of Rs 10,000/ will be charged to students who are following programmes of study leading to the obtention of a first Certificate, Diploma or an Undergraduate Degree only (list of applicable programmes available on the following link: http://www.uom.ac.mu/fees)

General Fees, Student Welfare Fund, Tuition Fees and Laboratory Fees (wherever applicable) are charged to students following some specific part-time and full-time fee-paying programmes of study (see list of applicable programmes available on the following link: http://www.uom.ac.mu/fees).

For Public Officers sponsored by their respective Ministries, only Students' Welfare Fund will be applicable. Evidence of the sponsorship must be produced at Registration (e.g. a letter from the Ministry).

A student repeating a year in a non-tuition fee-paying programme will be required to pay full General re-registration fees only for the repeated year. However, the student will be given assistance in securing education loans, if required.

Total fees to be paid for the different Programmes of Study (undergraduate and postgraduate) are available on the following link: http://www.uom.ac.mu/fees

13.2 TUITION FEES

Tuition Fees are normally charged for Programmes of Study designed specifically for people in employment, for postgraduate and for some specific Programmes. Most tuition fees are calculated based on the number of UoM credits/LCCS credits of the Programme.

Students are required to pay tuition fees for each module re-registered, unless specified otherwise in the Programme of Study or Collaborative Agreement.

Note: See also Section 13.7(c).

13.2.1 PAYMENT FACILITIES FOR TUITION FEE-PAYING PROGRAMMES

'As approved by Council, the 5% discount on the full payment of tuition fees is not applicable to postgraduate programmes (taught and research) under the new fee structure'.

Payment facilities are available upon request.

The following payment facilities are available for students:

(i) Payment of **25%** of Total Fees at registration; and
(ii) Settlement of the remaining **75%** of the Total Fees to be paid in three (3) equal and consecutive monthly instalments. Payment to be made as from the following month after registration.

The revised payment facilities will be applicable to Mauritian students only.

13.2.2 INCENTIVES TO POSTGRADUATE STUDENTS

(i) A student with a minimum 2:1 or its equivalent will be eligible for 20% discount.
(ii) An alumnus would be entitled for 10% discount.
(iii) If a student is both a 2:1 and an alumnus, then the discount is cumulative (i.e 30%)

Incentives above are applicable to Mauritian students only.

13.3 DISSERTATION FEE

Non-Tuition Fees Paying Programmes

No Dissertation fee of Rs 1,800/- will be charged to final year students, unless for the submission of a new dissertation if the student has failed in same in the previous year.

Tuition-Fee Paying Programmes

A processing fee of Rs 1,000/- will be charged to students re-submitting an amended dissertation as per existing Regulations.

13.4 REFUND OF FEES UPON WITHDRAWAL

75% of the amount paid by students will be refunded provided that the request for refund is received at least one week prior to the start of the Academic Year *(applicable to students benefiting from the exemption of fees).*

The regulations as per Table below will be applicable to students who are not eligible for exemption of fees.

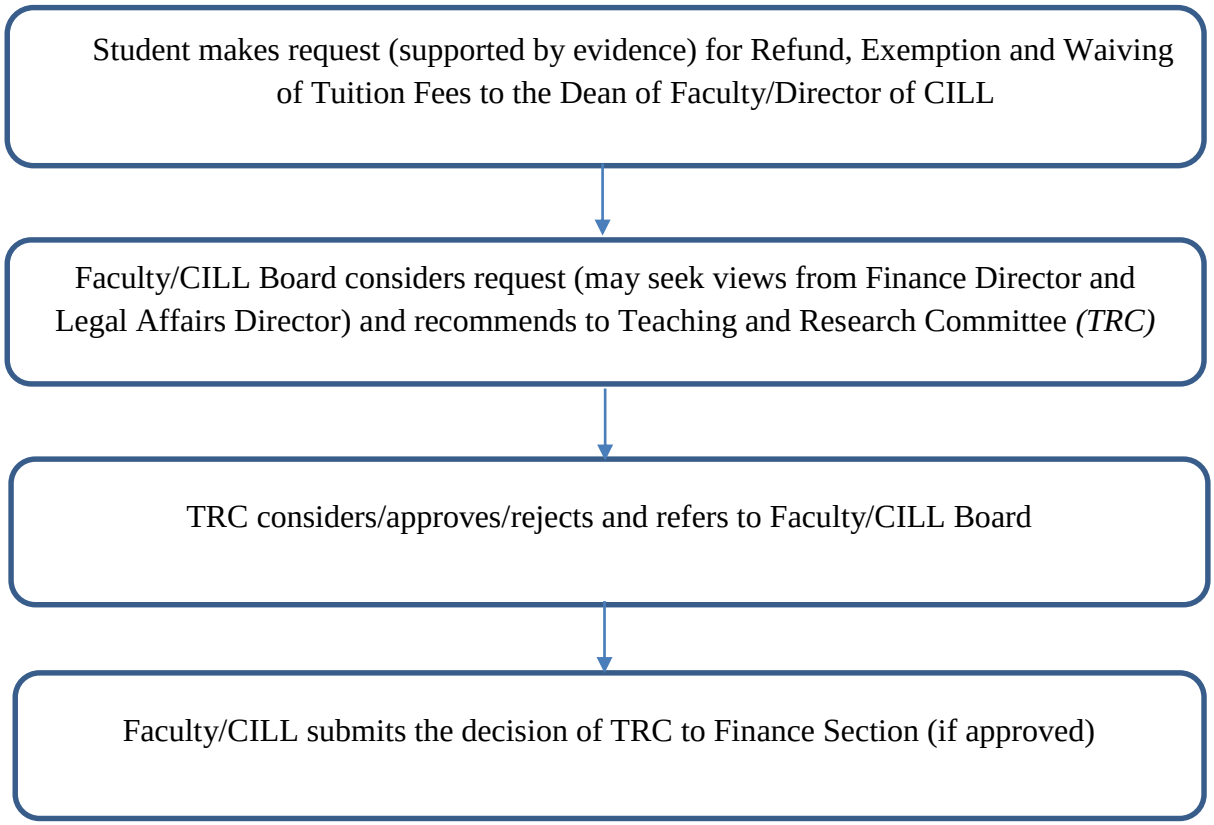
Separate or specific provisions are applicable for collaborative/joint award/dual degrees with foreign institutions.

GENERAL FEES	
Receipt of Request for Refund	**Refund**
(i) Before or within one week after start of first semester	75%
(ii) Above one week and up to two weeks after start of first semester	50%
(iii) Above two weeks and up to three weeks after start of first semester	25%
(iv) Above three weeks from start of first semester	No Refund
Students withdrawing from the University of Mauritius to accept scholarships tenable at other Universities would be refunded 75% of the General Fees regardless of the time frame at (ii), (iii) and (iv) above.	

TUITION FEES	
Receipt of Request for Refund	**Refund**
At least two weeks before the start of the first semester	100%
Less than two weeks before the start of the first semester	70%
Within 3 weeks after the start of the first semester	50%
More than three weeks after the start of the first semester	No Refund

"Request for refund of ***Tuition Fees****, submitted more than three (3) weeks after the start of the first Semester, exemption or waiving may be considered, subject to valid justifications and supported by evidence on a case-to-case basis by the Faculty/CILL Board and Teaching and Research Committee. The Procedure for request is shown below in a Flowchart. The timeline for considering such requests should normally not exceed three (3) months,* ***following which no refund will be considered****".*

Mechanism for Refund, Exemption and Waiving of Fees



Note: All refunds will be calculated on total fees payable for the Programme in that year, as indicated in the Letter of Offer/Re-Registration.

13.5 LATE MODULE REGISTRATION/ DE-REGISTRATION

An administrative/ penalty fee of Rs 1,100/- per module is payable for late registration/ de-registration of modules.

13.6 MODULE EXEMPTION

An administrative fee of Rs 1,200/- per module is payable for the processing of requests for exemption.

13.7 RESIT/RETAKE/SPECIAL RETAKE/SPECIAL WRITTEN EXAMINATION MODULES/ SPECIAL CONTINUOUS ASSESSMENT MODULES

(a) The amount of Rs 1,400/- per module should be claimed to:

(i) Mauritian students benefiting from the Free Education Policy of the Government and registered on full-time and part-time Undergraduate Programmes for resit/ retake/special retake/ special written/ special continuous assessment modules.

(ii) Mauritian students having to repeat a year in an Undergraduate non-tuition fee-paying Programme for resit/retake modules of previous years *(c.f. Section 13.1).*

(iii) Mauritian students not benefiting from the Free Education Policy of the Government and registered on non-tuition fee-paying Undergraduate Programmes.

(b) The following students will not be required to pay the resit/retake/special retake/special written examination/special continuous assessment fee of Rs1,400/- per module as they pay tuition fees for each module re-registered:

(i) International students;

(ii) Students registered on full-time and part-time Postgraduate Taught Programmes (effective as from January 2020 for existing and new cohorts);

(iii) Students not benefiting from the Free Education Policy of the Government and registered on Undergraduate tuition-fee paying Programmes including Commissioned Programmes (Undergraduate Certificate/ Diploma/ Degree), unless otherwise specified in the Agreement between all concerned Parties, for the Commissioned Programmes.

(iv) Students having to repeat a year in an Undergraduate tuition-fee paying Programme (applicable for the repeating year only).

(c) Students enrolled on a tuition-fee paying Programme and having a resit/retake in a module which is <u>not</u> on offer and <u>no</u> lecture is available for the module shall pay either examination fees or tuition fees whichever is the lower.

(d) International students who are holders of a scholarship offered by the Government of Mauritius will have to pay tuition fees for any resit/ retake/ special retake/ special written/ special continuous assessment module or examination fees (c.f. section 13.7(c)).

13.8 RE-REGISTRATION FEES FOR UNDERGRADUATE AND POSTGRADUATE PROGRAMMES

(a) All students are required to re-register at the beginning of each subsequent level/ year of their Programme.

(b) Undergraduate students, benefiting from the Free Education Policy of the Government, and proceeding to the next level/year of study will have to pay the

Administrative fees of Rs10,000/. In addition, they will be charged fees for any resit/ retake modules.

(c) Undergraduate non-tuition fee-paying students who are registered beyond the normal level of their programmes (e.g. students in level 4 or 5 of a 3-year programme) and having more than 2 modules to clear, will not benefit from the Free Education Policy of the Government and will have to pay the all-inclusive General Fees as applicable to their cohort. In addition, they will be charged fees for any resit/retake modules.

(d) Undergraduate non-tuition fee-paying students who have 1 or 2 modules to clear in order to graduate should pay all-inclusive examination fees applicable to their cohort instead of the full Administrative Fees or General Fees. These students will not benefit from the Free Education Policy of the Government.

(e) Tuition fee-paying students, not benefiting from the Free Education Policy of the Government, will have to pay the General Fees, Student Welfare Fund fees, and tuition fees (per credit) as applicable to their cohort.

(f) Students enrolled on a tuition-fee paying programme and having a resit/retake in a module which is not on offer and no lecture is available for the module, shall pay either examination fees or tuition fees whichever is the lower.

(g) A student benefiting from the Government's Free Education Policy and repeating a year in an Undergraduate non-tuition-fee paying Programme will be required to pay the full General re-registration fees for the repeated year only instead of the administrative fees (c.f. section 13.1).

(h) International students who are holders of a scholarship offered by the Government of Mauritius and repeating a year will be required to pay the General Fees, Student Welfare Fund fees, and tuition fees (per credit) as applicable to their cohort for the repeated year only.

13.9 REVIEW OF EXAMINATION SCRIPTS/ DISSERTATION

Any student wishing to review his/her examination script(s) or dissertation will be charged a fee of Rs 1,300/- per module/ dissertation. The request should be lodged within one (1) week from the date of issue of transcripts of examination results. If after review of the examination script(s)/ dissertation, the grade of the student is improved, then the whole amount of Rs 1,300/- will be refunded to the student (Refer also to section 6.13).

13.10 APPEAL FEE

Any student found guilty of breach of examination regulations or general regulations and wishing to appeal against the decision of Senate's Discipline Committee or of Senate will be charged an administrative fee of Rs 3,500/-. If after appeal, the decision is in favour of the appellant, the whole amount of Rs 3,500/- will be refunded to the student.

13.11 TESTIMONIALS, TRANSCRIPTS, CERTIFICATES AND AWARD LETTERS

13.11.1 FEES FOR TESTIMONIALS, TRANSCRIPTS, CERTIFICATES AND AWARD LETTERS

	Type	Fee
1.	Testimonial regarding registration as Student	Rs 50/-
2.	Transcript with grades only – provided to requestors	Rs 850/- (Rs 450/- for each additional copy on same request)
3.	Transcript with grades and marks – sent to foreign Universities/ Institutions	Rs 1,800/-
4.	Issue of copy of Award Certificates upon loss or damage of the original one	Rs 5,000/-
5.	Issue of copy of Non-Award Certificates upon loss or damage of the original one	Rs 3,000/-
6.	Issue of Award Certificate prior to Graduation Ceremony (Exceptional Cases)	Rs 5,000/-
7.	*Late collection of UoM Award Certificates (more than six months after graduation day)	Rs 5,000/-
8.	* *Name change on Award Certificate	Rs 5,000/-
9.	Name change on Non-Award Certificate	Rs 4,000/-
10.	Certified copy of Certificate (per copy)	Rs 200/-
11.	Testimonial submitting detailed information on work experience of ex-employees of UoM	Rs 2,700/-
12.	Certified True Copy of Transcript	Rs 200/-
13.	Certified True Copy of other Academic Documents *[Programme Structure/ Abstract of Thesis/ Module Specification Sheet/ (MSS/ Module Catalogue)]*	
14.	Copy of Examination Paper	
15.	Module Specification Sheet (MSS)/ Module Catalogue per module	
16.	Certificate of Academic Performance and Conduct (prepared by academic staff of Faculty/Centre and certified by Examinations Office)	
17.	Testimonial (Simple)	Rs 850/-
18.	Migration Certificate	
19.	Programme Structure - Outline	
20.	Testimonial (Elaborate)	Rs 1,800/-
21.	Programme Structure – Detailed	

Type		Fee
22.	List of Cases and Statutes for Law module(s)	
23.	Copy of Dissertation/Project	Rs 5000/-

***Note:**

(a) Certificates and Official Transcripts to all international students who are not in Mauritius will be sent via courier services at no cost to them.

(b) The penalty fees for late collection of Certificate is waived for all international students who are not in Mauritius to collect their certificates at the time of graduation.

****Note:**

Following a divorce, name change on Certificates of Award, Transcripts and Congratulation Letters will not be entertained.

13.11.2 FEES APPLICABLE TO FOREIGN INTERNATIONAL EDUCATION VERIFICATION AGENCIES

Type	Fee
Testimonial by private overseas agencies acting on behalf of employers requesting **basic** information (to be paid by agency)	USD 60
Testimonial by private overseas agencies acting on behalf of employers requesting **detailed** information (to be paid by agency)	USD 100
"Certified true copy" of Certificate of Award	USD 20

13.11.3 REFUND OF FEES TO APPLICANTS(S) – ACADEMIC CREDENTIALS

Student Academic Credential Fees	
Receipts of Request for Refund	**Amount Refunded**
Within one week after application	75%
Above one week and up to two (2) weeks after application	50%
Above two (2) weeks and up to three (3) weeks after application	25%
Above three (3) weeks after application	0%

Note:

- Calculation is based as from date payment is effected for academic credentials and date application has been made for refund.
- Refund for an amount of less than or equal to Rs 200/- will not be entertained.
- In case academic document(s) requested by applicant is/are no longer available at Faculties/Centres, the whole amount will be refunded.

13.11.4 ONLINE REINSTATEMENT FEE FOR CANDIDATES WHO WISH TO RE-INSTATE IN THE SAME PROGRAMME FOLLOWING WITHDRAWAL FROM THE UOM

An online reinstatement fee of Rs1,500/- is payable by candidates who wish to re-instate in the same Programme following withdrawal from the University of Mauritius.

13.12 STUDENT ID CARD, TRAVEL PASS, STUDENT MECard, STUDENT LOGIN/ PASSWORD/ ONLINE PASSWORD RESET AND DUPLICATE RECEIPT FEES

Type		Fee
1.	New student ID card in case of loss of card	Rs 200/-
2.	New student ID card in case of extension of studies	Rs 100/-
3.	Processing of Duplicate Student Travel Pass	Rs 350/- (Rs 50/- [UoM] and Rs 300/- [NTA])
4.	New MECard*	Rs 100/-
5.	Processing of Duplicate MECard (in case of loss or deliberate damage)	Rs 150/- (Rs 50/- [UoM] and Rs 100/- [Metro Express Ltd])
6.	Duplicate of Student Login/ Password/ Online Password Reset	Rs 50/-
7.	Duplicate of Receipt	Rs 50/-

*MECard Fee will only be applicable to students who are interested to travel by Metro Express Ltd. The free travel is applicable to full-time students and will be valid only on semester dates for the journey between their place of residence and UoM and back. Students who are not eligible for free travel will have to pay the Student Fare Tariff. The MECard is valid only for the number of years that the student will spend at UoM.

13.13 GRADUATION CEREMONY FEE

Graduating students will be required to pay a Graduation Ceremony Fee of Rs 1,400/- (applicable until further notice). The latter includes all fee components related to Graduation.

13.14 RENTAL CHARGES FOR GRADUATION GOWNS AND CAPS (EXTERNAL INSTITUTIONS)

The rental fees per unit are as follows:

		Rental Fee per unit
Gown	Black velvet gown (official)	Rs 1500/-
	Black/Green gown (student)	Rs 1200/-
Cap	Black velvet cap (official)	Rs 350/-
	Black cap with black/green tassels (student)	Rs 250/-
Hoods		Rs 200/-

13.15 FEES CHARGED TO EXTERNAL USERS FOR ACCESS TO LIBRARY FACILITIES

The fees charged to external individuals for being granted temporary access to Library facilities are as follows:

ACCESS PERIOD	**CORRESPONDING FEE**	
	Mauritian Nationals (Rs)	**Foreign Visitors (USD)**
Daily *(Up to 4 working days)*	300	21
Weekly	1,400	89
Monthly	2,900	173
One Semester	5,800	347
One Academic Year	11,600	700

13.16 ONLINE APPLICATION FEE FOR CANDIDATES WHO WISH TO ALTER THEIR CHOICE OF PROGRAMMES BY THE DEADLINE

An online application fee of Rs 1,500/- is payable by candidates who wish to alter their choices of Programmes by the deadline.

13.17 FEE PAYABLE PER STUDENT BY SSR MEDICAL COLLEGE

A yearly fee of Rs 3,500/- per student is payable by the SSRMC.

13.18 FEES FOR 'AUDITEUR LIBRE' MODULES

The Application Fee for both Undergraduate and Postgraduate Modules is Rs 1500/-

13.18.1 UNDERGRADUATE MODULES

		Tuition Fees Per UoM Credit (Rs)	Tuition Fees per LCCS Credit* (Rs)
Undergraduate Modules	Non Science & Technology modules	**1,700**	**850**
	An additional fee applicable for each Science & Technology module and any other relevant fees are payable upon enrolment of the module(s).	**900**	

13.18.2 POSTGRADUATE TAUGHT PROGRAMMES

SN	Postgraduate Taught Programmes	Current Tuition Fees per UoM credit		Tuition Fees per LCCS		BLOCK FEE PER ANNUM (includes General Fees/Tuition Fees/SWF) for international students USD
		Rs	USD (approx.)	Rs	USD (approx.)	
1	Flagship Programmes (*High Demand*)	6000	**130**	3000	**65**	**5000**
2	Science & Technology (S&T) Programmes (*lab-based*)	3600	**78**	1800	39	**4000**
3	Non-Science & Technology Programmes (*non lab-based*)	3200	**70**	1600	**35**	**3000**
4	Programmes offered via the DEOL mode	2600	**56**	1300	**28**	**2000**

Note:

- **The proposed fees to be applied for Auditeur Libre/StandAlone modules will be calculated on a *pro-rata* basis depending on the total number of credits (UoM credit or LCCS) in the programme and the total fees for the duration of the programme.**
- **The block fee includes the fees for the residential seminar in Year 2, where applicable.**

The above proposal excludes MD, LPVC, Commissioned and Collaborative Programmes

13.18.3 THE LAW PRACTITIONERS VOCATIONAL COURSE (LPVC) AND NON CREDIT-BASED PROGRAMMES

Students would be charged pro-rated tuition fees based on an hourly rate for modules taken as *"Auditeur Libre"* on the LPVC; and UoM Programmes which are not credit-based.

The formula to be used is as follows:

$$\text{Pro-rated fees per hour} = \frac{\text{Tuition fees (Total fees for the Programmes – General Fees*)}}{\text{Total number of hours for the whole Programme}}$$

*for programmes which are not credit-based but where General fees are applicable

For example, for the LPVC, the pro-rated fees per hour would read as:

[120,000/435] = Rs 275

Updated by QA on 17.04.2026