CHAPTER 4

ASSESSMENT, PROGRESSION AND AWARD

4.1 ASSESSMENT

Students are required to register for modules, which they intend to follow in a given semester/ year (Refer to Section 3.3).

Each yearly module will be assessed over 100 marks whereas each semester module may either be assessed singly over 100 marks or it may be combined with another semester module and assessed jointly over 100 marks with details as follows (unless otherwise specified):

Assessment will be based on a written examination (WE) of 2 to 3-hour duration (normally a paper of 2 hour duration for modules carrying less or equal to three UoM credits or 6 LCCS/NCVTS credits, 2½ hour paper for modules carrying 3.5 – 4.5 UoM credits or 7-9 LCCS/NCVTS credits and 3 hour paper for modules carrying five or higher number of UoM credits or ten or higher number of LCCS/NCVTS credits) and on continuous assessment (CA) done during the semester or year, unless otherwise specified.

The assessment criteria for all the modules are given in the respective Module Specification Sheet/Module Catalogue made available to the students at the beginning of the module delivery by the academic staff concerned. **Examples of assessment criteria for three disciplines are provided at Section 4.22, as guidelines for the Module Catalogue.**

Note: For specific Assessment Criteria, students will be required to consult Module Catalogues.

Written examinations for modules, whether taught in semester 1 or in semester 2 or both will be carried out either at the end of the semester or academic year depending on the modules and/or Programme of Study.

The weighting of continuous assessment to written examination for a module is normally:

(a) 30% to 40% for all postgraduate Programmes, unless otherwise specified in the Programme structures.

(b) 20% to 40% for all undergraduate Programmes, unless otherwise specified in the Programme structures.

Continuous assessment may be based on laboratory work, seminars and assignments, and should include at least one class test.

All marked Continuous Assessment work must be returned individually to students within 5 weeks after the date the assignment/ test was given or before the Written Examinations, whichever is earlier. Marks/ Grades scored together with relevant remarks/ comments as feedback will be indicated on the assignments/ test scripts being returned to students.

Group feedback may also be given collectively for large cohorts prior to the 5 weeks stated above.

The class tests scripts should be returned directly to students by the examiners and not through a third party.

All students should keep a portfolio of all coursework for their respective Programme of Study and same should be made available upon request, to the Faculty/ Centre Examination Section.

In case students fail to submit the Portfolio to the External Examiners through the Faculty/ Centre Examination Section, a penalty of 10% on all Continuous Assessment marks obtained shall apply.

There will be a compulsory class test at the end of semester 1 for all modules taught in semester 1 and which are examined at the end of semester 2 of the given academic year, unless otherwise stated in the Programme Structure or Module Specification Sheet/Module Catalogue.

An overall total of 40% (or 50% for some Programmes of Study) for combined continuous assessment and written examination components would be required to pass the module, without minimum thresholds within the individual continuous assessment and written examination, unless otherwise stated in the Programme Structure. The same criterion will apply for modules being assessed jointly. Note that the overall mark for the two modules will be considered and not the individual marks for each of the two modules.

Special examinations (e.g. class test) will be arranged at the end of semester 1 or semester 2 for exchange students who have registered only for one semester. In case of yearly modules, the UoM credits/LCCS/NCVTS credits will be assigned on a pro-rata basis.

4.2 NON-SUBMISSION OF CONTINUOUS ASSESSMENT WORK/ NON-PARTICIPATION IN CONTINUOUS ASSESSMENT

Students are required to submit work for continuous assessment by due dates and/or take part in the continuous assessment (e.g. class test(s)). Failure to do so will normally incur penalties, e.g. award of zero mark.

Students who fail to submit continuous assessment work or take part in continuous assessment for medical or other special reasons (Refer to section 6.6) shall normally be assessed before the written examinations.

Exceptionally, students who have failed to submit continuous assessment work or take part in the Continuous Assessment for medical or other special reasons may be given an additional chance to resubmit the continuous assessment work or take part in the Continuous Assessment after the 15th week of the semester for programmes abiding by the UoM credit system and the 12th week for programmes abiding by the LCCS/NCVTS.

4.3 ABSENCE IN WRITTEN EXAMINATION

When a student has been unable to sit for written examination of a module due to medical or other special circumstances (Refer to section 6.6), s/he will be awarded Grade N in the module and will be allowed to take part in the written examination of the module as and when offered subject to approval by Faculty/ Centre Board and Senate upon recommendation by the Board of Examiners.

Marks for Continuous Assessment which are available will be retained.

4.4 GRADE POINT AVERAGE (GPA), CUMULATIVE POINT AVERAGE (CPA) AND LEVEL/ YEAR POINT AVERAGE FORMULAE

Under the GPA, the following letter grades and their grade point equivalent are used, unless otherwise specified in the Programme structures:

Letter Grade	Grade Point	Percentage mark	Description
A^+	4.00	$x \geq 80$	Passes i.e. obtains 40% and above in overall module. Earns UoM Credits/LCCS/NCVTS credits/ Grade Points. In modules or Programmes of Study where the minimum pass mark is 50, there will be no letter grade D and letter grade F will instead be awarded for percentage mark < 50, unless otherwise specified in the programme structure.
A		$70 \leq x < 80$	
B	3.00	$60 \leq x < 70$	
C	2.00	$50 \leq x < 60$	
D	1.00	$40 \leq x < 50$	
F	0	$x < 40$	Fails i.e. obtains < 40% in overall module. Does not earn UoM Credits/LCCS/NCVTS Credits/Grade Points. Considered in CPA/ GPA computation.
N	Not Applicable		Incomplete module/ project/ independent study due to medical/ financial/ other reasons (may be in one or both components (CA and WE) of the module). Marks for CA or WE which are available will be retained; marks for incomplete component (WE or CA) to be added when available to arrive at total marks for module.

Symbols on Transcript	Description
EX	Exemption in module(s)
S	Satisfactory completion of Placement / Industrial Training/ Portfolio/ Seminars/ Module(s)/ Independent Study
U	Unsatisfactory completion of Placement / Industrial Training/ Portfolio/ Seminars/ Module(s)/ Independent Study

Academic standing of students, whose programmes do not allow for resit examinations, is determined on the basis of a Grade Point Average (GPA), the Cumulative Point Average (CPA) and the Level/Year Point Average (LPA/ YPA) computed as follows:

$$\mathbf{GPA} = \frac{\sum(\mathbf{MW\ Attempted} \times \mathbf{Gradepoint})}{\sum \mathbf{MW\ Attempted}}$$

$$\mathbf{CPA} = \frac{\sum(\mathbf{MW\ Attempted} \times \mathbf{\%\ Marks})}{\sum \mathbf{MW\ Attempted}}$$

$$\mathbf{LPA/\ YPA} = \frac{\sum_{\text{Year}}(\mathbf{MW\ Attempted} \times \mathbf{\%\ Marks})}{\sum_{\text{Year}}(\mathbf{MW\ Attempted})}$$

where MW is the Module Weight = module UoM credit or LCCS/NCVTS credits units x Weighting (w)

The computation of the LPA/ YPA abides by the rules given hereunder:

(i) it is calculated irrespective of whether the module is a core or an elective;

(ii) it takes into account marks obtained in all modules taken in a particular year, including retake modules;

(iii) it does not take into consideration modules having grades N, EX (except for exempted UoM Modules) and S; and

(iv) for Programmes of Study where there is no provision for module weighting, the weighting is taken as '1' for all the modules.

As the GPA/ CPA/ LPA/ YPA denominator refers to sum of module weights attempted, failing a module will lead to a fall in GPA/ CPA/ LPA/ YPA.

4.5 PRE-REQUISITE (PR) AND PRE-REQUIREMENT (PQ)

(i) A student will be allowed to follow module **y** of which module **x** is a *pre-requisite* (PR) provided s/he has passed module **x** (i.e. obtained at least Grade D or C in the Pre-requisite, depending on the pass mark), unless decided otherwise by the Faculty/ Centre Board and Senate.

(ii) A student will be allowed to follow module **y** of which module **x** is a *pre-requirement* (PQ) provided s/he has followed module **x** and sat for the examinations in module **x,** unless decided otherwise by the Faculty/ Centre Board and Senate.

(iii) Students will not be allowed to follow module **y** of which module **x** is a pre-requisite if grade N has been provisionally awarded for module **x** and as long as the Grade N has not been changed to grade D or C (depending on the pass mark) or above unless otherwise decided by Faculty/ Centre Board and Senate.

(iv) In cases where a student has not been able to sit for examination of module **x** on valid medical grounds or extenuating circumstances and where Grade N has been awarded for the module **x**,

(a) the student would be allowed to follow module **y** of which module **x** is a *pre-requirement* (PQ) subject to satisfactory attendance in the module as certified by the lecturer(s)/ module coordinator;

(b) the student would be allowed to follow module **y** of which module **x** is a *pre-requisite* (PR) provided s/he has scored ≥ 40% in the continuous assessment of module **x** and subject to satisfactory attendance in the module as certified by the lecturer(s)/ module coordinator and the approval of the Board of Examiners and Faculty/ Centre Board.

4.6 GRADE N

Grade N covers the following situations:

(i) Students are enrolled for a module in a particular semester/ year but UoM credits/LCCS/NCVTS credits will only be earned on successful completion of the module;

(ii) Students are absent for one or more modules but the absence is justified (e.g. absence due to ill-health and presentation of valid medical certificates within the prescribed time limit);

(iii) Results may be withheld in cases of examination irregularity and breaches of university discipline, pending the decision of the Discipline Committees;

(iv) Practical Training not yet completed;

(v) Industrial Training not yet completed;

(vi) Vacation Specialised Study (undertaken after exams) not yet completed; or

(vii) Other special circumstances (e.g. death of close relative).

4.7 ASSESSMENT OF RETAKE, SPECIAL RETAKE AND RESIT MODULES

(i) Retake Module: Assessment would be done both by way of Written Examination and Continuous Assessment with the next cohort of students or as and when the module is offered, or unless specified otherwise in the Programme of Study. A retake fee per module is charged for each retake module (Refer to section 13.7).

(ii) Special Retake Module: Assessment would be carried out by Written Examination only (unless specified otherwise in the Programme of Study) and would be taken by final year students who lacked two modules (excluding final year project/ dissertation/ mini-project/ portfolio) or lacked modules (excluding final year project/ dissertation/ mini-project/ portfolio) amounting to a maximum of 12 UoM credits or 24 LCCS/NCVTS credits for undergraduate programmes and 6 UoM credits or 12 LCCS/NCVTS credits for postgraduate programmes to graduate. The special retake examinations would be taken following publication of the student's final year results. **For Academic Year 2022/2023 please refer to Section 4.9.** A special retake fee per module is charged for these special retake examinations (Refer to section 13.7).

- The same regulations would apply for Special Retake Examinations for Commissioned Programmes and the maximum of 12 credits for Special Retake Examinations will not be applicable for Commissioned Programmes.

(iii) Resit Module: Assessment would be by Written Examination only (unless specified otherwise in the Programme of Study) and would be taken prior to the start of the next Academic Year. Resit examinations are applicable only to specific programmes as stated in their programme structure. Examples of such programmes include the Medical Programmes and Engineering Programmes undergoing accreditation. A resit fee per module is charged for each resit module.

4.8 RETAKE MODULES AND RE-SUBMISSION OF DISSERTATION

A student is required to retake all core modules and compulsory elective(s) in which s/he has obtained an F grade unless otherwise specified by Faculty/ Centre Board.

Any modules if retaken, would be examined with the next cohort of students or as and when offered. However, 'special' retake examinations may be organised under certain conditions (Refer to section 4.9).

Students who are registered on programmes abiding by the UoM credit system and who have to retake module(s) which is/are now on the LCCS/NCVTS mode should follow the LCCS/NCVTS module(s) and abide by all requirements and be examined accordingly, but they remain registered on the same previous UoM credit system based programme.

A student who retakes a module (core or elective) must normally submit new assignment(s), take part in the class test(s) and re-write the examination.

The University will not make individual arrangement to suit individual cases. The onus is upon the students to accommodate conditions for a retake module in his/her time-table**.**

However under circumstances where Grade N has been awarded, the student may be exempted from submitting assignment(s) and taking part in class test(s) subject to approval by the Department and Faculty/ Centre Board.

In the case of failure in an elective module, a student can either retake the same module or register for a different module.

A student will not be allowed to retake a module in which s/he has already achieved a D grade (C grade for certain modules/ programmes) or above.

A student who has failed his/her dissertation/ project must either submit a new or an amended one as decided by the Board of Examiners, Faculty/ Centre Board and Senate (refer to section 8.6).

4.9 SPECIAL RETAKE/ SPECIAL WRITTEN EXAMINATIONS/ SPECIAL CONTINUOUS ASSESMENT

Special written examinations or Special Continuous Assessment are applicable to final year students who have been awarded Grade N in their modules, subject to satisfying the conditions stipulated below. Special Continuous Assessment would be applicable for modules which are assessed wholly by continuous assessment.

To enable students to graduate earlier, students who lack two modules (excluding final year project/ dissertation/ mini-project/ portfolio) or lack modules (excluding final year project/ dissertation/ mini-project/ portfolio) amounting to a maximum of 12 UoM credits or 24 LCCS/NCVTS credits for undergraduate Programmes of Study or 6 UoM credits or 12 LCCS/NCVTS credits for postgraduate Programmes of Study, be allowed to take special retake/ special written examinations/special continuous assessment to be conducted during that examination period, which immediately follows publication of final year results (e.g. for May results, the students would be allowed to retake the failed modules or modules in which grade N has been awarded in July/ August).

Special Retake/ Special Written Examinations/ Special Continuous Assessment for students enrolled on Programmes of Study of duration 3.5 years/ off-cohort (i.e. starting in January) will be held between mid-February and mid-March.

The following conditions must also be respected:

(i) there shall be no 'regular' written examinations/ continuous assessments for the retake module(s) or modules in which grade N has been awarded, for any cohort of students, during that period where the 'special' retake/ 'special' written examination/ 'special' continuous assessment will be held;

(ii) a maximum of 12 UoM credits or 24 LCCS/NCVTS credits (in any year) for undergraduate programmes and 6 UoM credits or 12 LCCS/NCVTS credits for postgraduate programmes or two (2) modules (in any year) can be retaken/ taken during the 'special' retake/ 'special' written examination/ 'special' continuous assessment period;

(iii) the student should have been examined in the module(s) concerned at least once or should have been awarded a grade N in the module(s);

(iv) the retake module(s) and/or modules in which grade N has been awarded, if passed, shall allow the student to be granted the award, at that instant.

Regulations (i)-(iv) shall be applied collectively and *in solido*.

For the special retake examinations, the previous continuous assessment marks pertaining to the retaken module(s) will not be taken into consideration and the module(s) will be assessed

entirely by written examination(s) or by new continuous assessment(s) for modules assessed wholly by continuous assessment.

On the other hand, for the special written examinations/ special continuous assessment, the previous continuous assessment marks pertaining to the modules in which grade N has been awarded will be taken into consideration.

NOTE:

Senate, exceptionally approved the request to offer Special Papers during the approved Examination Periods, at the end of Semester, to students who have failed Year 1 modules for Programmes which are not run in the Academic Year 2022/2023.

Students concerned will be required to sign an undertaking to the effect that they are agreeable to take the Special Paper(s).

4.10 RESIT EXAMINATIONS

In certain Programmes of Study, resit examinations are organised for failed modules at the end of the academic year, i.e. before the next academic year for those students who are found to be eligible. In case the student passes the resit module(s), the minimum pass mark will be awarded for the module(s) and the mark(s) previously obtained for the module(s) will not be computed in the CPA.

4.11 ASSESSMENT OF PHASED-OUT MODULES

Phased-Out modules are modules which are no longer offered in Programmes of Study due to, for example, change in module/ programme content or the programme is not on offer.

Students who have to clear phased-out modules will be provided with the following options:

(i) The phased-out modules(s) can be replaced by equivalent module(s) deemed acceptable to the Faculty/ Centre Board. The students will have to follow lectures for the equivalent module(s) and will be examined both by way of written examination and continuous assessment, unless otherwise specified;

(ii) If the students have not registered previously for the phased-out module(s) or have not attended previously the classes of the phased-out module(s) and if no equivalent module(s) is/are available, the phased-out module(s) will be offered to them on self-study mode (Refer to section 3.10). The students will be assessed both by way of Written Examination and Continuous Assessment, unless otherwise specified;

(iii) If the students have previously attempted the examination for the phased-out module(s) at least once and if there is/are no equivalent module(s), the students will be examined by way of written examination only, unless otherwise specified.

Note: The onus will be on the student(s) to decide upon the number of UoM credits or LCCS/NCVTS credits s/he will take in a Semester/ Year, **subject to** the maximum number of allowable UoM credits or LCCS/NCVTS credits per Semester/ Year, as per the UoM Regulations.

4.12 PROGRESSION

4.12.1 General Principles

Yearly Regulations will apply to:

(i) Programmes of Study in which yearly modules (excluding dissertation/project) comprise ≥ 50% of core UoM credits or LCCS/NCVTS credits;

(ii) Programmes of Study in which modules taught in Semester 1 and amounting to ≥ 50% of core UoM credits or LCCS/NCVTS credits of Semester 1 are examined at the end of the academic year.

Semester regulations will be applicable to all other Programmes of Study unless otherwise specified.

4.12.2 Progression and Academic Standing

(i) A student will be allowed to proceed to the next year/ level of study if his/her CPA is ≥ 40 (or 50 for some Programmes of Study), unless stated otherwise in the Programme Structure.

(ii) A student will be allowed to retake the failed modules with the next cohort of students or as and when offered till the maximum allowable duration of the Programme, unless stated otherwise in the Programme Structure.

(iii) A student will only be allowed to register for modules in which the pre-requisite (PR), pre-requirement (PQ) or minimum requirement (MR), if applicable, are met, unless decided otherwise by Faculty/ Centre Board or Senate.

(iii) A student will not be allowed to register for a higher number of UoM credits or LCCS/NCVTS credits in the year than the maximum allowable for the Programme of Study, unless decided otherwise by Faculty/ Centre Board or Senate.

4.13 REPEATING A YEAR

4.13.1 Programmes on Offer

If the CPA of a student < 40 (or 50 for some Programmes of Study) at the end of an academic year, s/he will have to repeat the entire academic year, and retake the modules as and when next offered. However, s/he will not be required, if s/he wishes, to retake module(s) for which Grade C or above has been obtained, provided s/he has filled the prescribed exemption form and paid the required administrative fees, except for Programmes of Study that do not allow same. Moreover, s/he will be allowed to carry forward the continuous assessment marks of a module in which Grade N has been attained, provided that Grade C or above has been obtained in the continuous assessment. S/he may be allowed, at his/her own risk, to take modules offered in other levels/ years of his/her Programme of Study provided:

(i) Priority is given to modules offered in the repeated year/ level;

(ii) There is no clash in the timetable so that the student satisfies the regulations on attendance;

(iii) The maximum number of UoM credits or LCCS/NCVTS credits allowed per year is not exceeded;

(iv) S/he satisfies the prerequisite/ prerequirement of the module(s), where applicable;

(v) S/he obtains prior approval of the Programme Coordinator and of the coordinator for the module(s) requested.

A student who is repeating the year **shall not retake module(s) of other lower years/ levels taken during the previous academic year** and in which s/he has passed. The grade/ mark of these module(s) would be **included in the computation** of the Cumulative Point Average (CPA), Grade Point Average (GPA) and the Level/ Year Point Average (LPA/ YPA).

Students who have to repeat the entire academic year but who have already been awarded "Grade S" in modules related to Training/Placement such as Practical Training, Industrial Training, Industrial Placement, etc. shall be exempted from taking the latter in the academic year in which they would be repeating, unless stated otherwise in the Programme of Study. The grade obtained shall be automatically carried forward. The students need not fill the Exemption Form and no administrative fees shall be charged for the exemption.

Students are allowed to repeat only once over the entire duration of the Programme of Study.

A student who was initially registered on a Programme of Study abiding by the UoM credit system and who is allowed to repeat the year and the programme is now under the LCCS/NCVTS, shall be registered on the LCCS/NCVTS programme and abide by the regulations of the latter.

A student repeating a year in a non-tuition fee-paying programme (except for reasons of illness or other justified circumstances) will be required to pay an additional fee only for the repeated year. However, the student will be given assistance in securing education loans, if required.

4.13.2 Programme no Longer on Offer or not on Offer

If a student has been allowed to repeat a year of the Programme of Study and the latter is no longer on offer or not on offer, the Dean of the Faculty/ Director of Centre may, on the approval of the Faculty/ Centre Board, allow the student to be admitted to an alternate Programme of Study without causing prejudice to any candidate on the Programme's ranking list for that year only. However, if the student has been offered an equivalent or a revised Programme, s/he may be admitted with the approval of Faculty/ Centre Board. Admissions and Student Records Office should be informed of the decision of the Faculty/ Centre Board before the student is informed officially of the decision. Prior to the above, the student should be contacted by the Programme Coordinator/ Head of Department to discuss possible arrangements to transfer programme or to find an appropriate mode to support the completion of the programme.

4.14 REPEAT/ RE-REGISTRATION OF STUDENTS UNDER EXTENUATING CIRCUMSTANCES

For a student to be considered for repeat/ re-registration on the same Programme even though s/he has been terminated due to poor performance (CPA < 40 (or 50 for some Programmes of Study) at the end of an academic year) for both Yearly and Semester programmes:

(i) s/he should forward a written request to the Registrar; and

(ii) s/he should produce, where applicable, a medical certificate from any Medical Doctor, registered with the Medical Council of Mauritius, or any other evidence to support his/her request.

If the student's request is acceded to, the student will be allowed to repeat a maximum of 1 year (2 semesters).

(i) **Where the student has to repeat or restart level/ year 1 afresh**, s/he will be admitted to the same Programme over and above the projected intake and the maximum period allowed for the particular Programme of Study will decrease by one year.

'Starting afresh' means that the student will have to start the Programme of Study as a first-year student, notwithstanding the possibility of applying for exemptions.

(ii) **Where the student has to repeat an academic year in subsequent levels/ years (2/3/4)**, the year that needs to be repeated will also count towards the maximum period allowed for the particular Programme of Study.

(a) The student will join the next cohort and will abide by the regulations pertaining to that cohort (either yearly or semester regulations).

(b) For all programmes, the student repeating the entire academic year will be exempted, if s/he wishes, for the module(s) for which Grade C or above has been obtained, provided s/he has filled the prescribed exemption form and paid the required administrative fees.

4.15 TERMINATION OF REGISTRATION

(i) A person shall cease to be a registered student of the University:

(a) when s/he has completed the scheme of study for which s/he is registered;

(b) if s/he withdraws from the University;

(c) during the period of his/her interruption of studies;

(d) if, under any of the University's Regulations, s/he is required to withdraw from the University;

(e) if his/her CPA is below 40 (or 50 for some Programmes of Study) at the end of an Academic Year, the student shall be required to repeat the Year;

(f) if his/her CPA remains below 40 (or 50 for certain Programmes of Study) at the end of an academic year and s/he has already repeated one year of study. However, subject to approval by the Board of Examiners, Faculty/ Centre Board, and Senate, the student will be allowed to continue with the Programme of Study provided:

(a) at least 75% of the number of UoM credits or LCCS/NCVTS credits required for the Programme of Study (degree/ diploma/ certificate level) have already been earned; and
(b) the maximum allowable duration of the Programme, as specified in the structure, has not been exceeded.

Note: The above Regulations apply to all full-fledged Programmes, including Master's Programme. Requests for extension from such students will not be

entertained, and any periods of interruption of study will count towards the maximum allowable duration, in accordance with existing rules.

(g) if s/he is a year 1 student who has scored a CPA of < 25 at the end of an academic year. However, the Board of Examiners might allow a repeat if there is evidence of compelling circumstances or valid medical grounds.

(ii) The Board of Examiners will terminate the registration of students who had abandoned their Programme of Study as evidenced by absence in classes and in examinations and thus these students will not be allowed to repeat the year.

(iii) A student's registration will lapse at the end of the semester in which s/he has successfully completed the minimum requirements for the award of the degree, diploma or certificate.

(iv) Any student whose registration had been terminated under sections (i) (d), (f) or (g) above or who had withdrawn from the University as from the 3rd week after the beginning of the first semester of year one without submitting valid reason(s) at the time of application for withdrawal should not be admitted on the same Programme until a period of two years upon termination of registration. This Regulation is applicable to Non-Tuition Fee-paying Programmes only."

4.16 CLASSIFICATION OF AWARDS

The award classification will be based on the CPA (x) at the end of the Programme of Study as follows, unless otherwise specified in the programme structure:

4.16.1 Taught Postgraduate Programmes (Master's Degree, Postgraduate Diploma and Certificate)

Classification	**CPA**	
	Minimum pass mark for programme = 40	**Minimum pass mark for programme = 50**
Distinction	≥ 70	≥ 70
Merit	$60 \leq x < 70$	$60 \leq x < 70$
Pass	$40 \leq x < 60$	$50 \leq x < 60$

4.16.2 Undergraduate Degree Programmes

Classification	**CPA**	
	Minimum pass mark for programme = 40	**Minimum pass mark for programme = 50**
1st Class with Honours	≥ 70	≥ 70
2nd Class 1st Division with Honours	$60 \leq x < 70$	$60 \leq x < 70$

Classification	CPA	
	Minimum pass mark for programme = 40	**Minimum pass mark for programme = 50**
2nd Class 2nd Division with Honours	$50 \leq x < 60$	$50 \leq x < 60$
3rd Class with Honours	$45 \leq x < 50$	-
Pass	$40 \leq x < 45$	-

4.16.3 Undergraduate Diploma Programmes

Classification	CPA	
	Minimum pass mark for programme = 40	**Minimum pass mark for programme = 50**
Distinction	≥ 70	≥ 70
Merit	$60 \leq x < 70$	$60 \leq x < 70$
Pass	$40 \leq x < 60$	$50 \leq x < 60$

4.16.4 Undergraduate Certificate Programmes

Classification	CPA	
	Minimum pass mark for programme = 40	**Minimum pass mark for programme = 50**
Distinction	≥ 70	≥ 70
Merit	$60 \leq x < 70$	$60 \leq x < 70$
Pass	$40 \leq x < 60$	$50 \leq x < 60$

4.16.5 Aegrotat Degree

A student who has obtained at least 75% of the UoM credits or LCCS/NCVTS credits required for a degree but who has been compelled through illness or other valid reason acceptable by Senate to be absent from final year examinations may apply for an aegrotat degree under the following regulations:

(i) the student must have followed his/her Programme of Study for the degree and must have paid all fees due (if any);

(ii) the student must have completed his/her project/ dissertation;

(iii) an application for consideration must be made to the Registrar by the student as soon as possible and not later than one week from the last day of the examination and must be accompanied by a medical certificate or other statement of the grounds on which the application is made;

(iv) an aegrotat degree will not be awarded to the student unless the past records of the student on his/her performance convince the Board of Examiners that the student would have reached a standard which would have qualified him/her for the award of a degree had s/he been able to take the examinations under normal circumstances;

(v) an aegrotat degree will be awarded without distinction or class and the words "Aegrotat" will appear on the certificate;

(vi) holders of an aegrotat degree will not be eligible to re-enter for the examinations for the classified degree of the same degree Programme but they may proceed to a second or higher degree complying with regulations of such degree.

4.17 EXIT POINTS

4.17.1 Non-Top-Up Programmes

A student whose registration is on the point of **being terminated**, as a result of having his/her CPA < 40 (or 50 for some Programmes of Study) at the end of an academic year and who has already repeated one year of study.

OR

A student who has **reached the maximum number of semesters/ years allowed for the Programme of Study** but who has accumulated **the required number** of UoM credits or LCCS/NCVTS credits, **will be** provided with the following exit points (unless already provided for in their Programme Structures) subject to approval by the Board of Examiners, Faculty/ Centre Board and Senate:

(i) student having acquired at least **30 UoM credits or 60 LCCS/NCVTS credits will be awarded a Certificate**, provided that

(a) the student has passed in at least 25% of the core UoM credits or LCCS /NCVTS credits prescribed in his/her Programme of Study, and

(b) out of the 25% core UoM credits or LCCS/NCVTS credits, as and where applicable, at least 75% should be drawn from departmental core modules.

(ii) student having accumulated at least **60 UoM credits or 120 LCCS/NCVTS credits will be awarded a Diploma**, provided that

(a) the student has passed in at least 50% of the core UoM credits or LCCS/NCVTS credits prescribed in his/her Programme of Study, and

(b) out of the 50% core UoM credits or LCCS/NCVTS credits, as and where applicable, at least 75% should be drawn from departmental core modules.

4.17.2 Top-Up Undergraduate Programmes

Students registered on Top-Up Undergraduate Programmes who fail to complete all the UoM credits/LCCS/NCVTS credits for degree award,

(i) should earn at least 60% of the UoM credits/LCCS/NCVTS credits of the Top-Up programme (excluding the entry requirements) to be eligible to exit with a Diploma; and

(ii) will not be eligible for a lower award than the entry requirement.

4.18 GUIDELINES WITH RESPECT TO BORDERLINE CASES

4.18.1 General

Cases of students, irrespective of the year/ level, obtaining x marks ($35 \leq x < 40$) in modules be thoroughly looked into by the examiner(s) and moderator(s) so that the marks are adjusted, if deemed appropriate, before submission to the Board of Examiners.

Note: In case the minimum pass mark is more than 40, then '**x'**, should be adjusted accordingly, where applicable.

4.18.2 Borderline/ Marginal Cases in Degree Classification

(i) The classification of a graduand can be upgraded to the next closest classification if the CPA of the graduand is normally 0.5% or less from the minimum requirement for the next closest classification, subject to the approval of the Board of Examiners.

(ii) The CPA of the graduand will remain unchanged in case of upgrading of class.

4.18.3 Borderline/ Marginal Cases for Termination of Registration

The existing regulations on Termination of Registration (*Refer to section 4.15*) will apply.

4.18.4 Borderline/ Marginal Cases of Students Satisfying the Required Number of Credits for Award but having a CPA less than 40 (or 50 for some Programmes of Study)

Students who satisfy the required number of UoM credits or LCCS/NCVTS credits for award but who obtain a CPA < 40 (or 50 for some Programmes of Study), be awarded the qualification with the lowest classification. For example, a BA/ BSc/ MSc/ MA student will be awarded a Pass degree.

4.19 SPECIFIC REGULATIONS FOR ENGINEERING PROGRAMMES UNDERGOING ACCREDITATION

4.19.1 MINIMUM REQUIREMENTS FOR DEGREE AWARD

For the award of the degree, the following should be met:

- Successful completion of FoE Accreditation Credits as per the programme structure
- Attendance to at least 12 seminars during the course of the programme
- Satisfactory completion of vacation training and industrial training
- Satisfactory performance in each of the Graduate Attribute(s) (GAs) specified for the modules in the Module Catalogue.

Hence, to complete this programme of study, a student is required to achieve the GAs which are linked to specific module(s) offered in the programme. Graduates from this programme would, in addition to satisfying the prescribed credits per knowledge area (basic sciences, mathematics, engineering sciences, and complementary studies), also have demonstrated satisfactory performance in the GAs. The GAs that would be followed are listed below:

GA 1: Application of scientific and engineering knowledge
GA 2: Problem Analysis (complexity of analysis)
GA 3: Design and development of solutions
GA 4: Investigations
GA 5: Tool Usage

GA 6: The Engineer and the World
GA 7: Ethics
GA 8: Individual and Collaborative Teamwork
GA 9: Communication
GA 10: Project Management and Finance
GA 11: Life-long Learning

EQUIVALENCE OF UOM, LCCS, ENGINEERING ACCREDITATION CREDITS TO ECTS, UK AND US CREDITS The equivalence below serves as a guide for students and staff to calculate UoM credits earned through international study. 1 UoM credit = 2 LCCS credits = 4 Engineering Accreditation credits =1 US credit = 4 UK credits = 2 ECTS credits

Exit points - No exit point in this programme.

4.19.2 PROGRAMME DURATION

	Normal (Years)	*Maximum (Years)*
Degree	4	7

4.19.3 CLASSIFICATION OF AWARDS

The award classification will be based on the Cumulative Point Average (CPA) (x) at the end of the Programme of Studies as follows:

CPA	CLASSIFICATION	
≥ 70	≥ 70	
$60 \leq x < 70$	2^{nd} Class 1^{st} Division	with Honours
$50 \leq x < 60$	2^{nd} Class 2^{nd} Division	
< 50	No Award	

4.19.5 PRE-REQUISITE (PR) AND PRE-REQUIREMENT (PQ)

(i) A student will be allowed to follow module y of which module x is a Pre-requisite (PR) provided s/he has passed module x (i.e. obtained at least Grade D or C in the Pre-requisite, depending on the pass mark), unless decided otherwise by the Faculty/ Centre Board and Senate.

(ii) A student will be allowed to follow module y of which module x is a Pre-requirement (PQ) provided s/he has followed module x and sat for the examinations in module x, unless decided otherwise by the Faculty/ Centre Board and Senate.

4.19.5 Assessment and Pass Requirements

The assessment mode for each module will be based on one or a combination of the following:

- Examination
- Continuous assessment (e.g. formal class test, assignments, reports for practicals

and/or oral presentations, alternative to practicals may be considered under exceptional circumstances)
- Report assessment (e.g. for Design Projects, Degree Project, Vacation Training and Industrial Training modules)
- Mini Design Projects
- Attendance to industry seminars (at least 12 over the whole duration of the programme)

In order to pass a module a student must obtain an examination mark of at least 40% and a final mark of at least 50%.

Calculation of the final mark: The continuous assessment must account for no less than 30% and for no more than 50% of the final mark, with the exception of modules like Design Project and Degree Project. Some modules are assessed on the basis of 100% Continuous Assessment. The specific details and/or formula for the calculation of the final mark are given in the Module Catalogue of each module.

Students have to retake both continuous assessment and exams in a failed module. Upon passing the specific module, the mark in the failed attempt is disregarded and marks in the passed module are capped at 50%.

Rules in Cases of Unsatisfactory Performance of GAs

The GAs and assessment criteria are specified against modules in the Module Catalogue.

A student must comply with the subminimum requirements in subdivisions of some modules. For such modules these specific requirements are given in the Module Catalogue of the module. These sub-minima include the achievement of GAs that are assessed in the module.

The following Rules will apply in cases of unsatisfactory performance of GAs:

(i) GAs assessed in the written examination

A student failing the assessment of a GA in a written examination will be deemed to have failed the module. The student will have to retake the module next time it is offered.

(ii) GAs assessed in coursework, e.g., mini-project work

A student not satisfying a GA may be given an extension by the Lecturer and Moderator preferably prior to the written examination to amend and resubmit the coursework for reassessment of the GA only. In case the student still fails to satisfy the GA in the re-submission, he/she will be awarded Grade N in the module and will have to do a new coursework in the next academic year(s), until the student achieves the GA.

In case a student fails the module, that is, scores less than 50% in the overall module mark, he/she will be awarded Grade F and has to retake the whole module the next time it is offered. If the GA has already been cleared in the module, the student's results of the GA will be maintained.

(iii) GAs (other than GA 9) assessed in the Final Year Project

If a candidate does not meet the satisfactory performance requirements (as detailed in the Module Catalogue) for any GA (other than GA 9) in the Final Year Project, the Board of Examiners may consider one of the following:

- For a project/dissertation with possibility of amendments, award the student Grade N in the module and grant the student an extension period of up to 3 months to amend the work related

to the GA, and resubmit for re-assessment;

- For a project/dissertation with recommendations for a new submission, award the student Grade F in the module and student will have to undertake a new project in the following academic year. If the student passed in all GAs, they would not be re-assessed. Else, GAs would be assessed.

(iv) GA 9 assessed in the Design Project and/or Final Year Project

For a student failing in GA 9 in the Design Project and/or Final Year Project, the Board of Examiners may consider awarding the student Grade N and granting the student an extension period of up to 3 months to amend the components of the work related to this GA, and resubmit the Design Project and/or Final Year Project for re-assessment, provided that the student has scored a minimum of 50% in the overall module mark.

In case a student fails the module, that is, scores less than 50% in the overall module mark, he/she will be awarded Grade F and has to retake the whole Design Project and/or Final Year Project the next time it is offered and the GA is to be re-assessed.

(v) GA 3 assessed in the Design Project

A student failing GA 3 will be awarded Grade F in the Design Project and will have to retake the module the next time it is offered and the GA will be re-assessed.

The detailed assessment mode for each module is given in the Module Catalogue.

4.19.6 CREDITS PER SEMESTER/ YEAR

For programmes structured on the credit system, the number of credits that can be taken by a student per semester or year is as follows, unless prescribed otherwise by the Faculty/ Centre/ Programme of Study:

Programmes of Study abiding by semester regulations:

Maximum per semester (including Retake Modules, but excluding Exempt Modules) – 24 UoM credits or 45 LCCS1 credits.

Minimum per semester – 3 UoM credits or 5 LCCS1 credits.

Programmes of Study abiding by yearly regulations: Maximum per year (including Retake Modules, but excluding Exempt Modules) – 48 UoM credits or 90 LCCS1 credits.

Minimum per year – 6 UoM credits or 10 LCCS1 credits.

4.19.7 Duration of examinations

A module carrying more than 5 LCCS1 credits shall have a 3-hour examination paper if there is an examination for that module. A module carrying 5 LCCS1 or less credits shall have a 2-hour examination paper, if there is an examination for that module.

4.19.8 Termination of Registration

Termination of registration will occur in the following circumstances:

- If the CPA is less than 25 at the end of Semester 1, Year 1.
- If the CPA is less than 40 at the end of an academic year.
- If the student fails in a module after four (4) attempts including normal, retake and repeat attempts.
- If a student is to repeat a specific level more than once.

4.19.9 UNLESS OTHERWISE DECIDED BY FACULTY BOARD, THE FOLLOWING WILL APPLY FOR:

Progression from lower level to higher level

For each Academic Year:

(i) A student will be allowed to proceed to the next year/level of study if his/her CPA 50 at the end of the academic year.
If the CPA is less than 40, the registration will be terminated. If the CPA is greater or equal to 40 but less than 50 (that is, $40 \leq CPA < 50$), he/she fails the year. However, a student who will be eligible to repeat the year, will maintain credits and marks for individual modules where the mark scored is 50% or above. A student can take and retake a module for a maximum of 4 times until he/she passes the module or the maximum allowable duration of the Programme has been reached.

(ii) A student will only be allowed to register for modules in which the prerequisite (PR), pre-requirement (PQ) or minimum requirement, if applicable, are met, unless decided otherwise by Faculty/ Centre Board or Senate.

(iii) A student will not be allowed to register for a higher number of LCCS1 credits in a semester than the maximum allowable for the Programme of Study, unless decided otherwise by Faculty/ Centre Board or Senate.

4.19.10 Registration for Modules in a Higher Year of study for Repeating Students

If a student is repeating a year and the CPA is above 45, the student may be allowed to register for a maximum of two modules per semester from the higher year of study.

If a student is repeating a year and the CPA is above 45 and the student does not have any module to take for a particular semester for the year for which he/she is repeating, the student may be allowed to take up to three modules per semester from the higher year of study.

The student will need to make a request to the Dean of Faculty through the Programme Coordinator and Head of the Department. The student cannot register for a module of a higher year of study if a timetable clash occurs with a module of a previous year which has not yet been passed and which is prescribed for his/her field of study. Moreover, registration for modules is subject to pre-requisites being met.

4.20 CONFERMENT OF QUALIFICATIONS

(i) A person is entitled to describe himself/herself as a holder of degree or diploma or certificate granted by the University as from the date it has been awarded by the Senate.

(ii) Congregation at which the degree or the diploma or certificate will be conferred shall be held at such time and place and in such manner as the Senate may from time to time determine.

(iii) Students who wish for a qualification to be conferred in Congregation *in absentia* must enter their names in the form at the time prescribed by the Registrar.

(iv) Students who at the completion of their studies have not returned the library books or materials loaned to them shall not be admitted (except with the prior permission of the Vice-Chancellor) to the conferment of a degree, diploma, certificate or any other qualification of the University of Mauritius until they fulfil all their obligations to the University.

(i) Certificates of graduands will be withheld as long as the graduands have not cleared all their liabilities towards the University.

4.21 LOSS OF CERTIFICATE

In case of loss of the original certificate, the University may issue a copy on the following conditions:

(i) The holder of the original certificate produces a sworn affidavit.

(ii) 'Copy' is marked across it.

(ii) The copy is issued against payment (Refer to section 13.11).

4.22 TEMPLATES OF ASSESSMENT CRITERIA FOR WRITTEN EXAMINATION

Example 1:

Lecturer	Type of assignment	Assessment criteria
	Mini-Case study (Marked over 50)	The purpose of this assignment is for students to be able to write a mini case study. The specific tasks are as follows: 1. **Design** a checklist for primary data collection prior to field work 2. **Identify** a potential food enterprise for data collection 3. **Contact** the manager of the selected food enterprise for an interview **4.** **Analyse** the data collected **5.** **Prepare** the mini case-study using a journalistic style (as discussed in class) The report to be submitted individually by student should have the following contents:

		• Cover page (Title, Programme of studies, Student ID) • Acknowledgements (1 marks) • Introduction (5 marks) • Objectives of assignment (8 marks) • Mini case study in a text box format (including photos and references at end of text) (20 marks) • Personal appreciation of assignment in relation to objectives (5 marks) • Conclusion (5 marks) • Annex (Checklist for primary data collection) (1 marks) Maximum number of pages: 10 *N.B: Marks will be given for above plus originality in writing style. (5 marks)*
	Oral presentation (marked over 50)	(1) Form groups of xx students. (2) Refer to the hand-out (UNIT xx) given to you on The Evolution of Management (3) Prepare a powerpoint presentation with a maximum delivery time of 10 minutes followed by question time of 5 minutes (20 marks for presentation and delivery) (4) You are expected to summarise the main points for each type of management theories and link as far as possible to examples from the food industry (30 marks for contents)

Example 2:

General	Knowledge, Application, Investigation, Analysis and Evaluation	Mark/Grade
• Demonstrates an excellent understanding of the subject matter and chemical concepts • Addresses problem in a logical and structured manner	• Outstanding and deep understanding of subject matter and chemical concepts • Effective application of chemical concepts in new and familiar contexts • Original thinking and insight in identifying and analysing the problem • Critical evaluation of problems, their solutions and implications • Good evidence of analytical / interpretative skills • Convincing rationale, providing coherent justification to the problem • Evidence of outside relevant reading clearly demonstrated	$X \geq 80$ [A^+ grade]
• Demonstrates a very good understanding of the subject matter and chemical concepts • Addresses and analyses problem logically	• Substantial understanding of subject matter and fundamental chemical concepts • Insight in identifying key arguments / problems • Evidence of analytical / interpretative skills • Evidence of outside relevant reading demonstrated	$70 \leq X < 80$ [A grade]
• Demonstrates a good understanding of the subject matter and chemical concepts	• Adequate understanding of subject matter and fundamental chemical concepts • Insight in identifying arguments / problems • Presentation and development of convincing arguments	$60 \leq X < 70$ [B grade]

• Analyses problem reasonably well	• Acceptable provision of justification	
• Demonstrates a basic understanding of the subject matter and chemical concepts • Does not address problem explicitly • Communicates with lack of clarity	• Reasonable evidence of basic understanding of subject matter and chemical concepts • Provision of incomplete answers • Presentation and development of arguments without clarity/rationale • Basic analytical / chemical interpretation in answers	$50 \leq X < 60$ [C grade]
• Demonstrates a limited understanding of the subject matter and chemical concepts • Communicates ideas / concepts in ways that are frequently incomplete or confusing	• Limited understanding and awareness of subject matter and chemical concepts • Few issues / ideas for support of arguments • Superficial, broad coverage of subject indicative of limited grasp of topic • Weakness in critical and analytical skills • Numerous inaccuracies • Incomplete answer	$40 \leq X < 50$ [D grade]
• Does not demonstrate understanding of subject matter and chemical concepts • Not clearly or logically organised • Not focused / Poorly expressed	• No understanding of subject matter and chemical concepts • No relevant arguments • Failure to demonstrate most / all of the basic requirements expected of answer	$X < 40$ [F grade]
• No answer • Irrelevant answer		0 mark [F grade]

Example 3:

Assessment Criteria:

4- High standard 1-Poor

CATEGORY	4	3	2	1
Mathematical Reasoning	Uses complex and refined mathematical reasoning.	Uses effective mathematical reasoning	Some evidence of mathematical reasoning.	Little evidence of mathematical reasoning.
Neatness and Organization	The work is presented in a neat, clear, organized fashion that is easy to read.	The work is presented in a neat and organized fashion that is usually easy to read.	The work is presented in an organized fashion but may be hard to read at times.	The work appears sloppy and unorganized. It is hard to know what information goes together.

Mathematical Concepts	Explanation shows complete understanding of the mathematical concepts used to solve the problem(s).	Explanation shows substantial understanding of the mathematical concepts used to solve the problem(s).	Explanation shows some understanding of the mathematical concepts needed to solve the problem(s).	Explanation shows very limited understanding of the underlying concepts needed to solve the problem(s) OR is not written.
Mathematical Terminology and Notation	Correct terminology and notation are always used, making it easy to understand what was done.	Correct terminology and notation are usually used, making it fairly easy to understand what was done.	Correct terminology and notation are used, but it is sometimes not easy to understand what was done.	There is little use, or a lot of inappropriate use, of terminology and notation.
Diagrams and Sketches	Diagrams and/or sketches are clear and greatly add to the reader\'s understanding of the procedure(s).	Diagrams and/or sketches are clear and easy to understand.	Diagrams and/or sketches are somewhat difficult to understand.	Diagrams and/or sketches are difficult to understand or are not used.
Explanation	Explanation is detailed and clear.	Explanation is clear.	Explanation is a little difficult to understand, but includes critical components.	Explanation is difficult to understand and is missing several components OR was not included.
Strategy/ Procedures	Typically, uses an efficient and effective strategy to solve the problem(s).	Typically, uses an effective strategy to solve the problem(s).	Sometimes uses an effective strategy to solve problems, but does not do it consistently.	Rarely uses an effective strategy to solve problems.

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