



## VACANCIES

The University of Mauritius, as an equal opportunity employer, is inviting applications from suitably qualified candidates for the post of **Farm Manager**.

### Note:

1. Candidates should have reached their 18<sup>th</sup> birthday and unless already in Public Sector (Civil Service, Parastatal and other Statutory Bodies/Approved Service, Government Service) should **not** have reached their 45<sup>th</sup> birthday by the closing date for the submission of applications.
2. Appointment will be in a substantive capacity with a probationary period of one year.

### 1. Farm Manager

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**SALARY SCALE:** Rs 32350 x 825 - 35650 x 900 – 37450 x 950 – 42200 x 1300 – 46100  
**(UOM 51)** x 1575 – 49250 x 1650 – 54200 x 1700 - 62700

- QUALIFICATIONS:**
- A. A Cambridge Higher School Certificate or Passes in at least two subjects obtained on one certificate at the General Certificate of Education "Advanced Level".
  - B. A degree in Agriculture **or in any related field**, from a recognised institution.  
  
OR  
  
Equivalent qualifications to A, and B above acceptable to the University.
  - C. Candidates should :
    - (i) Have post-qualification experience in a managerial position in Agriculture or related Field;
    - (ii) be computer literate;
    - (iii) have a knowledge of farm tools and equipment and are conversant with farm operations management;
    - (iv) have a knowledge of safety procedures and occupational hazards of farming; and
    - (v) possess good leadership, communication and listening skills.

### Note

Qualification at A above should have been obtained prior to qualification at B above and qualification at B above should have been obtained prior to qualification at C above. However, candidates who, as at 30 June 2008, did not possess the qualification at A above but who possess the qualifications at B and C above, will also be considered provided they hold:

- (a) a Cambridge School Certificate or passes obtained on one certificate at the General Certificate of Education "Ordinary Level" either (i) in

five subjects including English Language with at least Grade C in any two subjects or (ii) in six subjects including English Language with at least Grade C in any one subject or an equivalent qualification acceptable to the University; and

- (b) A PhD or a Master's degree or postgraduate diploma from a recognised institution or an equivalent qualification acceptable to the University.

Qualification at (a) under 'Note' should have been obtained prior to qualifications at B and C above and at (b) under 'Note',

Candidates should produce written evidence of experience/knowledge claimed.

**ROLE AND RESPONSIBILITIES:**

To be responsible for the effective and efficient management of the Farm of the University of Mauritius whilst ensuring that employees are able to achieve the goals and objectives of the Farm.

**DUTIES:**

1. To be responsible for the day-to-day running and development of the Farm and to teach students the practical aspects of farming and farm management.
2. To supervise and monitor the overall management of the Farm including livestock management, property control and storage management.
3. To prepare an Annual Farm Plan, crop and land management programme and annual budgetary estimates.
4. To be responsible for the overall Farm Structure, i.e., buildings, feed rack, fences, soil, and water control devices, etc., and for the ordering of equipment, tools and materials required for the farm and related areas.
5. To be responsible for landscaping, supervision of the University grounds and for the creation of an arboretum at the Farm.
6. To find innovative ways of adding value to Farm products and to promote sales of these products.
7. To prepare a display/showcase for the sale of sample of plants.
8. To inspect plant, equipment and grounds and conduct evaluation of work activities and completed work on the Farm.
9. To be responsible for the training, mentoring, upgrading of skills (including safety and health aspects), instruction and supervision of farm personnel including employees' appraisals, monitoring of work and attendance of persons/employees working on the Farm.
10. To prepare quarterly and annual reports on the activities and performance of the Farm.
11. To keep proper records of the Farm and other relevant activities.
12. To exercise control over the sale of farm/horticultural produce and the ensuing proceeds (to be remitted to the relevant University authorities).
13. To oversee and provide facilities/assistance in the conduct of undergraduate and postgraduate research on the Farm.
14. To respond to any on-site emergencies.

15. To use ICT in the performance of his duties.
16. To ensure that the Farm complies with the Safety and Health procedures of the University of Mauritius.
17. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Farm Manager in the roles ascribed to him/her.

**Note**

Farm Manager may be required to work outside normal working hours including Sundays and Public Holidays.

**MODE OF APPLICATION**

Applications must be submitted electronically through the University of Mauritius online Application System which can be accessed on <https://apply.uom.ac.mu/nonacadrecruit>.

Applicants should fill in and submit the application form online and attach the following documents:

- educational certificates;
- birth certificate and marriage certificate (if applicable);
- testimonials of work experience claimed; and
- Equivalence of qualifications (where applicable). **CANDIDATES WHO POSSESS AN EQUIVALENT QUALIFICATION ARE REQUIRED TO SUBMIT AN EQUIVALENCE CERTIFICATE FROM RELEVANT AUTHORITIES, FAILING WHICH THEIR APPLICATION WILL NOT BE CONSIDERED.**

**CLOSING DATE**

The closing date for submission of the online application and all relevant documents/certificates is **Monday 17 June 2024 at latest.**

**INCOMPLETE APPLICATIONS AND APPLICATIONS/DOCUMENTS RECEIVED AFTER THE CLOSING DATE WILL NOT BE CONSIDERED. APPLICATIONS SENT BY POST/COURRIER SERVICE/FAX OR EMAIL WILL NOT BE ACCEPTED.**

Upon selection for the post, candidates will be required to produce a valid Certificate of Character.

General information on the University of Mauritius is available on the UoM website [www.uom.ac.mu](http://www.uom.ac.mu)

The University of Mauritius is an Equal Opportunity Employer. *Disabled persons having the required qualifications are encouraged to apply.*

The University reserves the right:

- (i) to call for interview only the most appropriately and best qualified applicants;
- (ii) not to make any appointment as a result of this advertisement.
- (iii) to conduct a written/aptitude test as and when required.

**DIRECTOR OF HUMAN RESOURCES  
UNIVERSITY OF MAURITIUS  
27 May 2024**