UNIVERSITY OF MAURITIUS

VACANCY

Applications are invited from suitably qualified candidates for the post of **Trainee Project Assistant**, on a **task-based assignment**, to work on a **Higher Education Commission** (**HEC) funded research project** entitled:

"Women Empowerment through Fintech: A Case Study of Female Business Owners"

Minimum Qualifications Required

- A Bachelor's Degree in Economics, Finance, Statistics, Business Economics, Social Sciences, Data Analytics, or any other related discipline from a recognised institution.

Profile of Candidates

Candidates should possess:

- Good knowledge of quantitative research methods and survey techniques.
- Experience in questionnaire administration and field data collection.
- Good analytical and statistical skills.
- Knowledge of statistical software such as SPSS, STATA, R or equivalent will be an advantage.
- Good written and oral communication skills.
- Excellent report writing and organisational skills.
- Ability to work independently and meet project deadlines.
- Knowledge of financial inclusion, Fintech, women's entrepreneurship or related areas will be an advantage.

The tasks, expected duration and remuneration (all-inclusive) are as follows:

Task 1 – (Rs 17,745)

Expected Duration: 1 month

The Trainee Project Assistant will:

- Assist in preparing the literature review by identifying relevant research reports and journal articles
- Prepare annotated bibliographies and literature summaries.
- Identify and compile a database of relevant stakeholders
- Assist in preparing consultative meeting(s) and workshop(s)
- Take minutes during the consultative meeting and prepare a summary report.

Task 2 – (Rs 17,745)

Expected Duration: 1 month

The Trainee Project Assistant will:

- Assist in the preparation of a situational analysis of the Mauritian context

Task 3 – (Rs 17,745)

Expected Duration: 1 month

The Trainee Project Assistant will:

- Assist in analysing the survey data using appropriate statistical software where required.
- Prepare descriptive statistics, tables, charts and graphical presentations.
- Support the preparation of research reports, policy briefs and academic publications.
- Assist in organising stakeholder dissemination workshops and presentations.
- Compile project documentation and contribute to the preparation of the final project report.
- Submit regular progress updates to the Principal Investigator.
- Undertake any other cognate duties related to the project.

Mode of Application

Letter of application together with a detailed *Curriculum Vitae* and photocopies of qualifications, birth certificate, marriage certificate (if applicable), testimonials and equivalence of qualifications (where applicable) should reach **the Dean of the Faculty of Social Sciences and Humanities (Attention: Dr Harshana Kasseeah as *Principal Investigator*), University of Mauritius, Réduit** OR by email to h.kasseeah@uom.ac.mu and deanfssh@uom.ac.mu by **9th December 2026, at latest by 2pm.**

Both the envelope (for the hardcopy, if any) and the email subject should be clearly marked ***"Women Empowerment and Fintech."***

Incomplete applications or those received after the closing date will **not** be considered.

The University reserves the right:

- to call for interview only the most appropriate and best qualified applicants,
- not to make any appointment as a result of this advertisement.

Dean, Faculty of Social Sciences and Humanities
Date: 12th December 2026