



AL Management Services Ltd is hiring Audit Junior and Semi-Senior

AL Management Services Ltd located in Mauritius is a company holds by ATWELL located in Luxembourg (‘ ATWELL Luxembourg’).

Our story started more than ten years ago with a blank page. Since 2012, we worked hard listening to our clients and taking care of their needs, rendering high quality services.

Today, we remain committed to deliver with the same passion and remain flexible, proactive, and close to our clients’ needs in order to support them not only to be in compliance with their respective obligations but to be alongside in their business journey and sustain their growth.

We consider that every mandate is an opportunity to build a trusted relationship with our clients.

Situated at 3rd Floor, The Docks 1, United Docks Business Park , Caudan, Port -Louis

Duties are as follows:

To assist in audit field works and correspondence and liaise with clients in connection with auditing.

Job Description and Responsibilities:

- To prepare samples of transactions to be vouched and traced for each cycle
- To provide guidance to associates on audit schedules to be prepared and audit tests to be performed
- During fieldwork to review the work of the associates
- To review the audit cycles completed by associates
- To provide Audit Senior with feedback of staff assessments under supervision
- To prepare and update checklists for all audit request letters sent prior to commencement of the audit assignment and confirmations received thereafter
- To verify amounts and other information included in audit confirmations to audit work papers and inform Audit Senior on any discrepancies noted
- To inform Audit Senior of any issues or observations gained during the audit field work and on any audit cycles.
- To be involved on basic reference work
- Assist Audit Senior in follow up of time table agreed with clients;
- Assist Audit Senior in the preparation of analytical reviews from Trial balance and other information received from the clients prior to the planning meeting for discussions on any significant variances and design of suitable audit procedures;

- To be fully prepared for discussion with Audit Senior on impact of standards (accounting and audit) effective for annual periods as applicable having impact in the financial statements and update IFRS checklist for each audit cycle;
- Any other work related matters.

We are currently looking for degree holders in Accounting , Finance, Accounting with management and going to do ACCA.

Duration: Full time

Experience: Fresh graduate

Remuneration: To be discussed

Working Days/ Time: From Monday to Friday- 8:30 to 5:30pm

Send your CV/ Motivation Letter on: [arjoon.seechurn@atwell.lu](mailto:arjoon.seechurn@atwell.lu)

By: **One Week**

Learn more on their company: <https://www.atwell.lu>