



WORLD KNITS LTD

Job Profile-Accounts Payable Officer

With over 30 years of experience in the textile industry, World Knits Ltd, is a leading manufacturer of high-quality knitted garments and exports its products to Europe, USA and South Africa. World Knits Ltd manages their entire production process in house from knitting, dyeing, printing, to finishing with 2 production units in Mauritius and 1 in Madagascar.

World Knits Ltd is seeking an Accounts Payable Officer on a full-time basis. The potential candidate will report to the Treasury Manager.

DUTIES AND RESPONSIBILITIES

- Data entry-Update the system as invoices are received.
- Payment's processing-Perform the daily payment of invoices.
- Exceptions-Address disputes and payment failure issues.
- Vendor maintenance-Maintain an accurate supplier database.

QUALIFICATIONS & EXPERIENCE

- Higher School Certificate with Accounting
- ACCA Level 1 or Degree in Accounting/ CAT
- Minimum 3 years' working in the same position
- Experience in textile/manufacturing environment would be an advantage.
- Knowledge and understanding and interpretation of Accounting principles and Reporting
- Knowledge of IFRS
- Knowledge of ERP and accounting Software (preferably SAGE Evolution)
- Good knowledge of Microsoft Excel

SKILLS

- Financial Analysis Skills
- Excellent Communication skills
- Detail- oriented
- Strong numerical skills
- Ability to work in a team environment

If you are interested, please send your Curriculum Vitae at k.ramasawmy@wknits.com by latest 23 August 2023.