



Medine Limited is hiring a Trainee Risk & Assurance Assistant!

Founded in 1911 as The Medine Estates Company and rebranded Medine Limited in 2009, the company's history is inherently linked to the one of Mauritius. As a major player in the sugar and cane industry of the island for more than a century, Medine Group has known how to get away from a monocrop agriculture, specially based on sugar cane, to be a diversified group with four pillars of activity, namely Agriculture, Education, Leisure and Property. Medine, as a pioneer in the cane industry, is willing to be a trendsetter in each of its sectors of activity.

Situated at: 4, Cascavelle Business Park, Rivière Noire road Uniciti

Duties are as follows:

- Assist the team in the documentation of policies, procedures and system description/ process mapping of business processes.
- Assist in performing internal audit assignments in different business units.
- Assist in the follow-up of internal audit report recommendations.
- Assist in the monitoring and evaluation of the effectiveness of risk management within the group.
- Work with the team to ensure compliance with all organisation values, policies, standards and statutory requirements.
- Participate in surprise cash and inventory counts.
- Assist in secretarial and administrative duties.
- Assist in the filing and record keeping of the department's reports.
- Draft various letters and/or documents as and when required.
- Any other cognate duties as may be necessary in the circumstances and/or required by the employer.

We are currently looking for degree holders in: Finance or related field

Duration: Traineeship of ONE year

Remuneration: Remunerated

Working Days/ Time: From Monday to Friday- 8:15 to 5pm

Send your CV/ Motivation Letter on: cheriannef@medine.com OR talent@medine.com

By: 14 August 2023

Learn more on their company: <https://medine.com/>