



Saint Aubin Ltée is hiring Trainee (Accounting)!

Saint Aubin Ltée is a private agro-industrial company, is engaged in agricultural production of sugar cane, sugar, tea, spring water, herbal teas and Agricultural rum as well as its activities in the field of agro tourism.

Situated at Savanne Road, Saint Aubin, 61501

Duties are as follows:

- Recording of invoices on Accounting software and ensure that all expenses are processed on a timely basis
- Reconciliation of supplier statement of account
- Processing and follow up of payments, bank transfer instructions, direct debit and standing order.
- Bank reconciliation
- Filing of accounting documents
- Providing accurate financial information to colleagues and managers
- Perform any other cognate duties as assigned by the management related to accounts payable/receivable, closing accounting entries, general accounting and specific accounting;

We are currently looking for degree holders in: BSc (Hons) Accounting or any related fields

Duration: 3 months

Experience: (Optional)

Remuneration: (Remunerated/ Salary Scale/ Under YEP Programme/ Any other) : Rs 10000

Working Days/ Time: From Monday to Friday- 8:30 to 5pm

Send your CV/ Motivation Letter on rgopal@saintaubingroup.com

By: **10th November 2024**

Learn more on their company: <https://www.linkedin.com/company/groupe-saint-aubin/>