

Mantu is hiring **3** Associate Accountants.

Mantu is an independent network of businesses and people that connect and power companies with leading teams and technology to succeed faster and sustainably. The company offers expertise in leadership, technology, talent, digital marketing, and more across 60+ countries. The name "Mantu" means 'adviser' in Sanskrit, reflecting its vision of human innovation and performance.

Situated at **The cubicle, Phoenix (Behind Hamedo Car Plaza), 3rd floor**

Duties are as follows:

- As a Junior Accountant at Mantu, you'll play a vital role in our expanding global operations. Your key responsibilities will include:
 - General accounting and bookkeeping
 - Financial statement preparation and report delivery
 - Reconcile accounts, bank statements, and financial transactions
 - Fixed assets review
 - Supplier and customer cycle review
 - Compliance with local and international accounting standards
 - Participating in group tasks and projects as required by management
 - Assist on local and Group audits

Profile Requirements:

- Possess at least a bachelor's degree in accounting & finance or ACCA qualification.
- Bring around 1 year or less of hands-on experience in a similar position, showcasing your expertise.
- Previous work or internship experience in a Big4 or an international company is a plus
- Demonstrate a strong interest in the realms of audit and accounting, driving your dedication to excellence.
- Fluency in both English and French is mandatory, empowering you to engage with our diverse international team and stakeholders.

- Proficiency in Excel (accounting functions + chart creations, pivots)
- Mastery of Generative AI (ex:ChatGPT/Poe.com, etc...) is a plus for improving day-to-day productivity.

We are currently looking for degree holders in

- Accounting Minor Finance
- Accounting minor management
- International Business finance
- International Business Management
- Accounting Minor Law
- Any other related degree that has a focus of accounting.

Duration: Full time

Experience: (Optional) Fresh Graduates but internship experience during their studies is a big plus.

Remuneration: 26 - 27K Basic + 5% annual bonus on gross income (pro-rated).

Working Days/ Time: From Monday to Friday- 8:30 to 5.30pm (Start date will be after their exams for final year final semester students, but right now interviews are ongoing)

Send your CV/ Motivation Letter on: rappadoo@mantu.com.

By: **Monday 16th September 2024.**

Learn more on their company: <https://mantu.com/>