



Ariva Ltee is hiring a Maintenance and Admin Officer !

Ariva Ltee is recognised as one of the leading freight forwarding companies in Mauritius committed to provide quality logistics solutions essential for the success of your business in today's competitive world. Ariva Logistics excel in providing a full spectrum of services and precise solutions to customers' shipping and logistics requirements worldwide. With the high level of dedication and professionalism of our people, we coordinate and monitor round the clock the cargo movement during all the transportation stages. Ariva Logistics offers a mix of products from port-to-port service to door-to-door delivery, especially for consignee-controller business. In our portfolio of products and services, we provide Airfreight, Air charters, Ocean freight, Combined Transportation, Breakbulk, Warehousing & Distribution, Inland transportation, Freeport services, Project cargo, and Consultancy.

Situated at **Macadam Road, Tombeau Bay**

Duties are as follows:

- To supervise and lead all maintenance processes and operations
- To manage transport fleet of the company's vehicles.
- To assign repair schedules and evaluate repair cost estimations.
- To conduct regular inspections of the facilities to detect and ensure the problems are resolved.
- To implement workplace safety policies and standards along with the Health and Safety Officer.

We are currently looking for degree holders in

- BSc (Hons) Management (Minor: Business Informatics)
- BSc (Hons) Management

Duration: Full time

Experience: (Optional) 1 year

Remuneration: Negotiable

Working Days/ Time: From Monday to Friday- 8:30 to 16:15

Send your CV/ Motivation Letter on: pallavi.mru@ariva-logistics.com/ hr.mru@ariva-logistics.com

By: **20 March 2025**

Learn more on their company: <https://ariva-logistics.com/>