



LAXMANBHAI & CO. (MAURITIUS) Ltd is hiring an Accounts Clerk.

LAXMANBHAI & CO. (MAURITIUS) LIMITED is a premier construction and civil engineering company in Mauritius, with over 50 years of trusted industry expertise. Ranked among the country's top contractors, we deliver iconic infrastructure and building projects that shape national development. Our success is driven by innovation, precision, safety, and uncompromising quality standards.

Situated at Le Hochet, Terre Rouge, Port Louis.

Duties are as follows:

- Record and maintain daily financial transactions (sales, purchases, receipts, payments)
- Prepare and process invoices, receipts, and payment vouchers
- Assist in accounts payable and accounts receivable functions
- Reconcile bank statements and company accounts
- Maintain proper filing and documentation of financial records
- Assist in payroll processing and expense tracking
- Monitor outstanding balances and follow up on payments
- Support the preparation of financial reports and statements
- Ensure compliance with company policies and accounting procedures

We are currently looking for a degree holder in Accounting/ Banking & Finance.

Duration: FULL TIME POSITIONS

Experience: 1 year is preferable

Remuneration: Negotiable

Working Days/ Time:

From Monday to Friday- 8:00 to 5pm

Saturdays: 8.00 to 12.30

Send your CV/ Motivation Letter on: [hrdept@krg-lax.com](mailto:hrdept@krg-lax.com) or [PA@krg-lax.com](mailto:PA@krg-lax.com).

By: **24/04/2026**