



UNIVERSITY OF MAURITIUS

VACANCY

Trainee Project Assistant

The University of Mauritius, as an equal opportunity employer, is inviting applications from suitably qualified candidates for the post of **Trainee Project Assistant (Full-Time)**, to work on the research project entitled “**Investigating the effective implementation of remote/hybrid working at the University of Mauritius during the Covid-19 pandemic: Implications for the HR function**”, for a contractual period of **six (6) months**.

Qualifications Required:

- A Degree in Human Resource Management or Management or any other relevant fields.

Profile

Candidates must have:

- Excellent research skills in both quantitative and qualitative research methods.
- Good communication skills (spoken and written English) and scholarly writing skills.
- Excellent IT skills and should be comfortable with statistical softwares.
- Good understanding of Remote/Hybrid Working and Human Resource Management.
- Be resilient, capable of working to tight deadlines and have a willingness to learn.

Responsibilities & Duties

- Build and complete the literature review with the researchers.
- Support researchers in designing the data collection tools and collect data.
- Analyse the data and present the information.
- Support researchers in the report writing.
- Any other related duties.

Remuneration

A monthly all-inclusive allowance of Rs13,000/-, plus travelling expenses by bus. Payment to be made upon completion of the monthly deliverables to the satisfaction of the researchers.

Duration of Contract

Appointment will be offered for an initial contractual period of **six (6) months** renewable if required. The proposed starting date will be **beginning February 2022**.

Mode of Application

Interested candidates are requested to submit their applications to **The Director of Human Resources, University of Mauritius, by email**, together with soft copy of

their *Curriculum Vitae*, scanned copies of their qualifications, Birth Certificate and National ID to the following email address: **dhr@uom.ac.mu**

All applications should reach **The Director of Human Resources** by email by **04 February 2022, at latest**. Applicants should clearly indicate “**Application for Trainee Project Assistant**” in the subject space.

Applications received after the closing date will not be considered.

Disabled persons having the required qualifications are encouraged to apply.

The University reserves the right:

- to call for interview only the most appropriately and best qualified applicants
- not to make any appointment as a result of this advertisement.
- to conduct a written/aptitude test as and when required.

DIRECTOR OF HUMAN RESOURCES
27 January 2022
