



UNIVERSITY OF MAURITIUS

VACANCY - PART-TIME LECTURER

The University of Mauritius (UoM), as an Equal Opportunity Employer, is inviting applications from suitably qualified candidates for appointment as **Part-Time Lecturer** in the field of **Mathematics** to service 30 hours (20L+10T) of the Level 1 LCCS module, “**MA1201(1)– Mathematical Techniques II**”, on the BSc (Hons) Mathematics/ Mathematics with Statistics/ Mathematics with Finance and BSc (Hons) Mathematics with Computer Science programmes.

Information on the Programmes of Studies/Modules currently on offer is available at the following link: <http://www.uom.ac.mu/ProspectiveStudents/Undergrad/index.html>

For additional information, interested candidates may contact the Dean of Faculty of Science.

QUALIFICATIONS REQUIRED

Applicants should hold a degree and a Master’s Degree in the field of Mathematics or any other relevant field from a recognized institution.

In scarcity areas or in cases where the University faces difficulties to recruit Part-Time Lecturers, the recruitment of candidates possessing a Honours Degree in the specified field along with at least five years’ post-qualification work experience may be considered.

DUTIES OF PART-TIME LECTURERS

- (i) To lecture, conduct tutorials, design syllabi and prepare written material for class use (such as lecture notes, case studies or online resources);
- (ii) To submit Module Catalogue at the beginning of the semester to all students and the Programme Coordinators;
- (iii) To ensure that Learning Outcomes have been covered;
- (iv) For virtual/online lectures, you should submit a record of classes held every fortnight to the Programme Coordinator/s with a copy sent to the Senior Executive Assistant (SEA) of the faculty as follows:-
 - the link sent to students when the class was scheduled and
 - the attendance sheet (e.g. screenshot of the attendees or excel sheet where students have signed in);
- (v) To set examination papers (main session or any other sessions), and hold Continuous Assessment;
- (vi) To insert marks through the Intranet Mark Posting System (IMPS) or the Horizon Platform accessible at <https://misnet.uom.ac.mu/Horizon> in the Module Monitoring Report (MMR);
- (vii) To ensure that all marks as per the Performance Sheet have been correctly entered on the system by checking from source, i.e. the examination scripts;
- (viii) To certify, by signing the Performance Sheet as examiner that ALL scripts have been marked and the marks have been correctly entered accordingly on the SIS for ALL students;
- (ix) To attend Board of Examiners and generally adhere to the norms followed by full-time academic staff. Exceptionally you may be requested to attend Board of Studies;

- (x) To abide by the General Rules and Regulations of the University of Mauritius regarding policies on moderation of examination papers and marks, marking assessment criteria, etc.;
- (xi) To perform other duties directly related to the main duties listed above or related to the delivery of the output and results expected from you.

REPORTING LINE

Dean of Faculty
Thro' Head of Department
Thro' Programme Coordinator

Note: The Part-Time Lecturer will be eligible for a maximum workload of 120 contact hours under LCCS per academic year. In the event the Part-Time Lecturer has accepted teaching assignments from different Faculties/Centres, s/he should inform the respective Programme Coordinators and Deans of Faculty/Directors of Centres.

REMUNERATION

The Part-Time Lecturer fee is payable on the basis of the level of the programme serviced and will be at the rate of Rs800/- per contact hour.

MODE OF APPLICATION

Interested candidates who wish to be considered for appointment as Part-Time Lecturer are required to submit online applications in the field of Mathematics under the specific module, **MA1201(1) Mathematical Techniques II** at <https://online.uom.ac.mu/parttime>

Disabled persons having the required qualifications are encouraged to apply. Applicants are invited to note that the Online Part-time Lecturer Application System (OPAS) will remain open throughout the year.

The closing date for submission of online applications is **Thursday 28th April 2022 by 3.00 p.m. latest.**

Note: Applications submitted after the closing date will be kept in the University's database to be considered for future vacancies.

INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.

The University reserves the right:

- to call for interview only the most appropriately and best qualified applicants; and
- not to make any appointment as a result of this advertisement.

DEAN FACULTY OF SCIENCE

22 April 2022