

# UNIVERSITY OF MAURITIUS

## Application Form

Ref No:

**INSTRUCTIONS TO CANDIDATES**

- (i) You should complete the form **in block letters or typewritten**.
- (ii) **Separate** application forms in respect of each post/field you are applying for should be submitted.
- (iii) A set of photocopies of supporting documents should be attached to **each application** made.
- (iv) **Incomplete applications shall not be considered.**
- (v) **Kindly note that this application form can be downloaded from the website of the University:**  
[https://www.uom.ac.mu/images/FILES/vacancy/app\\_form.pdf](https://www.uom.ac.mu/images/FILES/vacancy/app_form.pdf)

**1. Post for which applying:** \_\_\_\_\_

**Title:** Mr                  Mrs                  Miss

**Surname:** \_\_\_\_\_

**Other Name:** \_\_\_\_\_

**Field (where applicable):** \_\_\_\_\_

**Address for Correspondence:** \_\_\_\_\_

\_\_\_\_\_

**Telephone Number:** \_\_\_\_\_

**Email address:** \_\_\_\_\_

**2. Date of Birth**

Day      Month      Year

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**Sex**

Male      Female

**Marital Status**

Married      Single

**Nationality**

Mauritian      Other

If not Mauritian, specify \_\_\_\_\_

**National ID No:**

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### QUALIFICATIONS

**3. SECONDARY ORDINARY LEVEL**

State whether Cambridge S.C. or Cambridge G.C.E

**Institution/s Attended:** \_\_\_\_\_

**SECONDARY ADVANCED LEVEL**

State whether Cambridge H.S.C. or Cambridge G.C.E

**Institution/s Attended:** \_\_\_\_\_

	Year:	Year:		Year:	Year:
<b>Subjects:</b>			<b>Subjects:</b>		
			<b>Principal</b>		
			<b>Subsidiary</b>		

**COMPUTER SKILLS:**

**4. TECHNICAL/VOCATIONAL QUALIFICATIONS (e.g Typing and shorthand, technical certificates)**

<b>Examining Body/Institution Attended</b>	<b>Qualification Obtained</b>	<b>Date of Award</b>

**5. TERTIARY LEVEL (DIPLOMA/DEGREE)**

<b>University/Institution Attended</b>	<b>Qualification Obtained (specify class/division/honours)</b>	<b>Date of Award</b>

**6. POSTGRADUATE QUALIFICATION/PROFESSIONAL QUALIFICATIONS**

<b>Examining Body</b>	<b>Qualification Obtained (specify class/division/honours)</b>	<b>Date of Award</b>

**7. EMPLOYMENT HISTORY**

<b>Post Held</b>	<b>Date</b>		<b>Employer</b>	<b>Salary</b>	<b>Nature of Duties</b>
	<b>From</b>	<b>To</b>			
<b>(i) Present</b>					
<i>Period of notice required by current employer:</i>					
<b>(ii) Previous</b>	<b>From</b>	<b>To</b>	<b>Employer</b>	<b>Salary</b>	<b>Nature of Duties</b>

**8. Any Other Relevant Information (e.g. Conferences/Seminars, Workshops attended, Publications, etc)**

*(In case space provided is not sufficient, you may attach a separate sheet for this section)*

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**9. (a) Have you been the subject of an investigation/enquiry for any offence during the last 10 years?**

Answer Yes or No \_\_\_\_\_ If Yes, indicate nature of offence and date of outcome.

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**(b) Have you ever been prosecuted before a court of law for any offence AND subsequently found guilty during the last 10 years?**

Answer Yes or No \_\_\_\_\_ If Yes, give details (court, charge, date of judgement and sentence – e.g. imprisonment, fine, caution or conditional discharge):-

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**10. REFEREES** (State the names, addresses, and telephone numbers of two persons, **not employed by the University of Mauritius, not related to you**, who know you very well, personally and/or professionally, and whom the University may contact).

(N.B. Please obtain their prior agreement to act as Referees)

(i) Name: \_\_\_\_\_ (ii) Name: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

Tel No.: \_\_\_\_\_ Tel No.: \_\_\_\_\_

Email address: \_\_\_\_\_ Email address: \_\_\_\_\_

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**11. IMPORTANT - PLEASE READ THE ADVERTISEMENT CAREFULLY: Incomplete, inadequate or inaccurate filling of the form may cause the applicant's elimination from consideration. It is an offence to give false information or to conceal any relevant information. This may lead to an application being rejected or, if a candidate has already been appointed, to the termination of his appointment.**

**DECLARATION**

I, ....., the undersigned applicant, declare that the particulars in this application are true and accurate and that I have not willfully suppressed any material fact.

By providing the University of Mauritius with my information, I consent to all of my information being used, processed, disclosed and retained as per the prevailing Data Protection Laws.

**Signature of Applicant:** \_\_\_\_\_

**Date:** \_\_\_\_\_