



# UNIVERSITY OF MAURITIUS

## PRO-VICE-CHANCELLOR (ACADEMIA)

### • SCHEME OF SERVICE

<b>Post</b>	<b>Pro-Vice-Chancellor (Academia)</b>
<b>Salary(UOM 72)</b>	Rs119,500/-
<b>Other allowances and benefits</b>	As per PRB 2021
<b>Qualifications</b>	<ol style="list-style-type: none"><li>1. Academic at Professor level with a minimum of 15 years' extensive relevant experience in academic teaching and research, and university management, of which at least 3 years should be at a senior managerial level.</li><li>2. A doctoral qualification.</li><li>3. The Candidate should also possess: Excellent interpersonal and communication skills; Proven leadership qualities; and A willingness to work odd hours.</li></ol>
<b>Duties</b>	<p>The Pro-Vice-Chancellor (Academia) reports to the Vice-Chancellor and is responsible for overseeing all academic affairs and activities relating to teaching and learning, research, academic planning and quality.</p> <p>Reporting to the Pro-Vice-Chancellor (Academia) are the Registrar, the Deans of Faculties and the Director of Quality Assurance.</p> <p>The National Research Fellows will fall under the purview of Pro-Vice-Chancellor (Academia).</p> <p>The Pro-Vice-Chancellor (Academia) will be:</p> <ol style="list-style-type: none"><li>(a) Acting as Vice-Chancellor when the Vice-Chancellor is away from the University;</li><li>(b) Overseeing the strategic development of the University in teaching and learning, research, academic planning and quality;</li><li>(c) Providing leadership and coordinating all aspects of the academic affairs and student experience within the University;</li><li>(d) Leading the development and implementation of the University's academic goals and priorities;</li><li>(e) Working in close collaboration with the Registrar, the Deans and other Directors in managing the administration and delivery of academic programmes and student support across the University;</li></ol>

	<ul style="list-style-type: none"><li>(f) Fostering interfaculty and interdisciplinary collaboration across the University;</li><li>(g) Developing, implementing and updating academic and research policies and practices that affect the academic life of the University;</li><li>(h) Working in close collaboration with the Pro-Vice-Chancellor (Planning and Resources) for the allocation of appropriate resources;</li><li>(i) Overseeing all Faculties/Departmental budgets and academic expenditures;</li><li>(j) Promoting and supporting excellence in all dimensions of the University's academic and research programmes and activities;</li><li>(k) Overseeing quality assurance processes and maintenance of academic standards;</li><li>(l) Developing and implementing policy with respect to the use of ICT and new media in teaching and teaching support;</li><li>(m) Taking action against students in cases of misconduct;</li><li>(n) Overseeing the alumni relations; and</li><li>(o) Performing any other additional duties related to the above.</li></ul>
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October 2022